

REGULAR MEETING OF THE HANCOCK VILLAGE BOARD,  
MONDAY, DECEMBER 9, 2013 7:00 PM  
HANCOCK VILLAGE HALL, 85 EAST FRONT STREET, HANCOCK, NEW YORK

The Regular Meeting was called to order at 7:00 PM by Mayor John Martin. Roll call was taken by Clerk/Treasurer Falsetta.

Present: Mayor John Martin  
Deputy Mayor Alice Hartz  
Trustee Dawn Gotthardt  
Trustee William Schoonmaker  
Trustee Patrick O'Brien

Also Present: Phyllis Falsetta, Village Clerk/Treasurer  
Robert McKertich, Attorney for the Village  
See attached attendance list

**A MOTION** was made by Deputy Mayor Hartz, seconded by Trustee Schoonmaker, voted and carried to approve the November 12, 2013 Minutes. 2013-190  
*Minutes Approval*

**A MOTION** was made by Trustee Gotthardt, seconded by Trustee Schoonmaker, voted and carried to approve the Abstract of Vouchers totaling \$33,946.64. 2013-191  
*Abstract Approval*

**A MOTION** was made by Mayor Martin, seconded by Trustee Schoonmaker, voted and carried to schedule a Public Hearing on Local Law 2014-1 - Amending The Village of Hancock Vehicle and Traffic Law to Make a 3-Way Stop at the Intersection of Leonard and West Front Streets. 2013-192  
*Public Hearing on LL 2014-1*

**A MOTION** was made by Deputy Mayor Hartz, seconded by Trustee Schoonmaker, voted and carried to declare the 2003 Ford Crown Vic police vehicle as surplus 2013-193  
*Surplus-2003 Ford Crown Vic*

**A MOTION** was made by Trustee Gotthardt, seconded by Trustee Schoonmaker, voted and carried to post as surplus for sale, as is, the 2003 Ford Crown Vic on the Village Website. 2013-194  
*Post 2003 Ford Crown Vic for Sale on Website*

**A MOTION** was made by Deputy Mayor Hartz, seconded by Trustee Gotthardt voted and carried to accept the Village of Hancock Community Development Block Grant Public Participation Plan **RESOLUTION:** 2013-195  
*CDBG Public Participation Plan Resolution*

**VILLAGE OF HANCOCK  
COMMUNITY DEVELOPMENT BLOCK GRANT  
PUBLIC PARTICIPATION PLAN**

Citizen participation in the development and operation of a Community Development Block Grant is required by Section 104(a)(2) of the Housing and Community Development Act and by regulations at 24 CFR 570.486(a)(6).

The Village of Hancock shall comply with the above referenced Act and Regulations

through this Public Participation Plan; however, in the event that any part of this plan is inconsistent with said Act and Regulations, the Act and Regulations shall take precedence.

The primary goal is to provide citizens, especially low and moderate income citizens of the Village of Hancock an opportunity to participate in an advisory role in the planning, implementation, and assessment of the programs and projects.

Prior to the submittal of a Community Development Block Grant Application, the Village Board of Trustees shall hold a public hearing, encouraging the public to make comment on proposed activities and community development needs.

Subsequent to the award of a Community Development Block Grant the Village Board of Trustees shall hold a second public hearing to provide the public with information regarding implementation and assessment of the programs and projects.

Throughout the operation of a Community Development Block Grant, the public shall be able to comment, complain, or make suggestions regarding the operation of the program. Such comments, complaints, or suggestions may be made at any time to the Village Clerk for consideration by the Village Board of Trustees.

Information regarding the operation of the program will be periodically made available by the Village Board of Trustees and the Village or its designee shall respond to any and all requests for information.

If a formal amendment to the project is to be submitted, another public hearing may be necessary or desirable.

Public hearing notification shall be made according to Village policy and shall include publication in the official Village newspaper and the notice shall be duly posted

The public hearings will be documented by a copy of the legal notice, minutes of the public hearing, and a list of attendees.

This plan is accepted by the Village of Hancock, December 9, 2013.

**A MOTION** was made by Trustee Schoonmaker, seconded by Deputy Mayor Hartz, voted and carried to accept the following **Resolution**:

2013-196

*Filing of CDBG Application*

**RESOLUTION  
RESOLUTION OF THE VILLAGE BOARD OF TRUSTEES OF THE VILLAGE OF  
HANCOCK, NEW YORK**

Authorizing the filing of an application for single purpose Small Cities Community Development Block Grant Program this 9<sup>th</sup> Day of December, 2013 at a duly called meeting of the Board of Trustees, q quorum being present and voting:

Offered by: Trustee Schoonmaker  
Seconded by: Deputy Mayor Hartz

**WHEREAS**, the Housing and Community Development Act of 1978, as amended authorizes making federal grant funds to eligible units of government for the purpose of carrying out programs developed so as to give maximum feasible priority to activities which will benefit low and moderate income families or prevent or eliminate slums or blights; and

**WHEREAS**, the Village of Hancock has been invited by the New York State Office of Community Renewal to submit an application for funding for an eligible project or activities which meet the community development needs of the Village; and

**WHEREAS**, the Board of Trustees of the Village of Hancock deems it to be necessary and in the public interest to apply for a single purpose grant program under the New York State Small Cities Community Development program to pursue certain ongoing community development activities relating to housing rehabilitation; and

**WHEREAS**, The Housing and Community Development Act of 1977, as amended, and the New York State Office of Community Renewal require the municipality to give certain assurances with respect to the acceptance of community development funds.

**NOW THEREFORE BE IT RESOLVED** by the Board of Trustees of the Village of Hancock as follows:

**SECTION I** The filing of an application by the Village of Hancock for Small Cities CDBG funds in the amount of \$400,000 and the same be hereby approved.

**SECTION II** The Mayor, as Chief Executive Officer, is hereby authorized and directed to:

- (a) File said application with the New York State Office of Community Renewal, and
- (b) Serve as the authorized representative of the Village of Hancock in connection with the application and to provide such additional information as may be required.

**SECTION III** The Governor of New York, the Secretary of HUD and all other interested parties be and are hereby assured of full compliance by the Village of Hancock with the assurances attached hereto and made a part hereof.

**SECTION IV** That upon approval of the Small Cities CDBG funding application, the Mayor be and is hereby authorized and empowered on behalf of the Village of Hancock to execute same.

**SECTION V** This resolution shall take effect immediately.

**MOTION CARRIED**

The purchase of a truck for the WWTP was discussed. Mayor Martin has tried to obtain quotes from Stadium International Trucks, Burr Trucking and Tracey

Equipment. Stadium International was the only vendor contacted that provided a quote. "Piggybacking" on Onondaga County contract was discussed. Clerk Falsetta was directed to contact Onondaga County regarding the said contract.

**A MOTION** was made by Deputy Mayor Hartz, seconded by Trustee O'Brien, voted and carried to purchase a 2014 International SFA 4x2 Terrastar from Stadium International at a cost of \$62,123.00 contingent upon approval to "piggyback" on Onondaga County's contract #7823.

2013-197  
Purchase of 2014  
International SFA 4x2  
Terrastar

An application for HFD membership from Robert Nielsen, Jr. was received for Review. The following names are to be removed from the HFD roster:

Brenda Baudendistel  
Barry Wallace  
Melissa Dunlap  
Rhonda VanLoan

**A MOTION** was made by Deputy Mayor Hartz, seconded by Trustee Gotthardt, voted and carried to approve HFD membership application from Robert Nielsen, Jr. pending background check.

A letter was received from the Upper Delaware Scenic Byway requesting input from various village officials on safety issues along the Byway.

Notice of Tentative Special Franchise Full Value assessment was received.

Maureen Hunt of Crowe Street submitted a request for an adjustment of her December 1 sewer bill due to a verified leak.

**A MOTION** was made by Trustee Schoonmaker, seconded by Trustee Gotthardt, voted and carried to approve adjustment of Maureen Hunt's sewer bill.

2013-198  
Adj. M Hunt Sewer Bill

**A MOTION** was made by Deputy Mayor Hartz, seconded by Trustee Gotthardt, voted and carried to enter into executive session at 7:45 pm to discuss personnel issues and litigation.

2013-199  
Executive Session

The regular meeting was reconvened at 8:58 pm with no action taken.

**A MOTION** was made by Trustee Gotthardt, seconded by Trustee Schoonmaker, voted And carried to advertise for the position of part time clerk for a maximum of 10 hours Per week with salary based on experience.

There will be no Departmental Head Meeting during the month of December due to the Holidays.

The meeting was adjourned at 9:00 pm.

Respectfully Submitted by:

  
Phyllis Falsetta - Clerk/Treasurer