

PUBLIC HEARING AND REGULAR MEETING OF THE HANCOCK VILLAGE BOARD,
MONDAY, NOVEMBER 8, 2021 AT 7:00 P.M.
HANCOCK VILLAGE HALL, 85 EAST FRONT STREET, HANCOCK, NEW YORK

The Public Hearing to review the performance and status of activities and to identify future community development activities for the Small Cities CDBG Programs was called to order at 7:00 P.M. by Mayor Carolann McGrath.

Grant Writer and Administrator Mark Blauer of Blauer Associates was present to provide an update on the Waste Water Treatment Plant grant project and to give the public an opportunity to access the project and offer any suggestions for future projects. There were no comments from the public and the Public Hearing was closed at 7:14 P.M.

The Regular Meeting was called to order at 7:15 P.M. by Mayor Carolann McGrath.

Roll call was taken by Clerk/Treasurer Falsetta.

Present: Mayor Carolann McGrath
Deputy Mayor Shaun Shannon
Trustee Charlene Caramore
Trustee Dawn Gotthardt – Excused
Trustee Dorothy Picozzi

Also Present: Phyllis Falsetta, Clerk/Treasurer
Robert McKertich – Attorney
Mark Blauer – Blauer Associates, William Brown – Delaware Engineering,
Kristen Barron – Hancock Herald

A MOTION was made by Trustee Caramore, seconded by Trustee Picozzi, voted and carried to approve the October 11, 2021 Regular Meeting Minutes.

2021-153
Minutes

A MOTION was made by Deputy Mayor Shannon, seconded by Trustee Picozzi, voted and carried to approve the Abstract of Vouchers in the amount of \$59,000.04.

2021-154
Abstract Approval

Mark Blauer submitted a Resolution titled Equal Opportunity Employer to be added to the Village's Procurement Policy. The matter was tabled for attorney review.

A MOTION was made by Deputy Mayor Shannon, seconded by Trustee Caramore, voted and carried to resolve the following:

2021-155
Resolution: ADA Grievance Procedure

RESOLUTION - VILLAGE OF HANCOCK ADA GRIEVANCE PROCEDURE

WHEREAS, the Village of Hancock has taken steps to make its Town Hall and other Village owned facilities compliant with the Americans with Disabilities ACT (ADA), and,
WHEREAS, the NYS Office of Community Renewal also requires that Small cities recipients adopt a Section 504 ADA grievance procedure and from time to time some visitors to the Village Hall may not be satisfied with the Village's efforts to remove mobility barriers.

NOW, THEREFORE BE IT RESOLVED, that the Village Board hereby adopts the following grievance procedure:

ADA Grievance Procedure

Step 1

• A written grievance should be filed with the Village Clerk’s Office and contain the following information:

- The name, address, and telephone number of the person filing the grievance.
- The name, address and telephone number of the person alleging the ADA violation, if other than the person filing the grievance.
- A description of the alleged violation and the remedy sought.

An oral grievance can be filed with the Village Clerk’s Office. The oral grievance will be reduced to writing and will be signed by grievant.

Step 2

The grievance will be forwarded to the Village Mayor who will consult with the Village’s Engineer to determine if the Village is complying with the ADA Section 504. If the Engineer decides that the complaint is valid; he or she will provide the Village Board with the recommended solution. If the Village is compliant with Section 504 ADA requirements; the grievant will be notified of the findings. The Village Mayor will either respond to or acknowledge the grievance within 20 working days of receipt.

BE IT FURTHER RESOLVED, the Village Clerk’s Office shall maintain ADA grievance files for a period of six (6) years.

Notice to residents of the Village regarding Fair Housing Program was tabled until the December 2021 Meeting.

The most recently submitted plan for Junction Pool was reviewed.

A MOTION was made by Trustee Caramore, seconded by Deputy Mayor Shannon, voted and carried to approve the Cyber Insurance Policy at an annual cost of \$1,000. **2021-156**
Cyber Insurance

William Brown of Delaware Engineering was present to submit updates on the water and WWTP grant projects and to request approval on change orders.

A MOTION was made by Deputy Mayor Shannon, seconded by Trustee Caramore, voted and carried to authorize Mayor McGrath to sign the Substantial Completion Form for contract VH1-G-21 with Vacri Construction dated October 26, 2021. **2021-157**
WWTP Substantial Completion Form Authorization

A MOTION was made by Trustee Caramore, seconded by Trustee Picozzi, voted and carried to approve Change Order #1 to Vacri Construction contract at a cost of \$64,368.00. due to additional work performed. **2021-158**
Vacri Change Order #1

A MOTION was made by Trustee Picozzi, seconded by Deputy Mayor Shannon, voted and carried to approve payment on Vacri Construction invoice #7 in the amount of \$164,567.90 **2021-159**
Vacri Invoice #7 Payment

A MOTION was made by Deputy Mayor Shannon, seconded by Trustee Caramore, voted and carried at 7:55 PM to enter into executive session to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. **2021-160**
Executive Session

The meeting was reconvened at 8:25 P.M. with no action taken.

A MOTION was made by Deputy Mayor Shannon, seconded by Trustee Picozzi, voted and carried to approve the 2021-2022 Rural Fire Contract as presented.

2021-161
21-22 Rural Fire Contract

A MOTION was made by Deputy Mayor Shannon, seconded by Trustee Picozzi, voted and carried to approve the HFD Mutual Aid membership for Y. Brock, W. Kleingardner, C. Jaendl, J Ackerley and V. Jaendl pending the results of the background check.

2021-162
HFD Mutual Aid Membership Applications

A MOTION was made by Deputy Mayor Shannon, seconded by Trustee Picozzi, voted and carried to approve the HFD Membership application for C. Vazquez and K.J. McGraw pending the results of the background check

2021-163
C Vazquez & K McGraw HFD Membership Applications

The meeting was adjourned at 8:23 P.M.

Respectfully Submitted by:

Phyllis Falsetta, Clerk/Treasurer