

REGULAR MEETING OF THE HANCOCK VILLAGE BOARD,  
MONDAY, JUNE 7, 2021 AT 7:00 P.M.  
HANCOCK VILLAGE HALL, 85 EAST FRONT STREET, HANCOCK, NEW YORK

The Regular Meeting was called to order at 7:00 P.M. by Mayor Carolann McGrath.

Roll call was taken by Clerk/Treasurer Falsetta.

Present: Mayor Carolann McGrath  
Deputy Mayor Shaun Shannon - Excused  
Trustee Charlene Caramore  
Trustee Dawn Gotthardt  
Trustee Dorothy Picozzi

Also Present: Phyllis Falsetta, Clerk/Treasurer  
Robert Heary – Attorney  
Mark Blauer – Blauer Associates  
William Brown – Delaware Engineering  
Matt Loftus – DPW Superintendent  
Cindy Ray – Hancock Herald  
Richard Lowe & Michael John Stevenson  
Cindy Shannon

**A MOTION** was made by Trustee Gotthardt, seconded by Trustee Caramore, voted and carried to approve the May 3, 2021 Regular Meeting Minutes. *2021-085  
Minutes*

**A MOTION** was made by Trustee Gotthardt, seconded by Trustee Picozzi, voted and carried to approve the Abstract of Vouchers #24 in the amount of \$6,374.11. *2021-086  
Abstract Approval*

**A MOTION** was made by Trustee Caramore, seconded by Trustee Gotthardt, voted and carried to approve the Abstract of Vouchers in the amount of \$26,283.22 *2021-087  
Abstract Approval*

Mark Blauer of Blauer Associates was present to discuss the WWTP Phase II grant application that was not awarded to the Village. Mr. Blauer will be submitting another application in the second round which is due by the end of July 2021. Mr. Blauer explained the process that will need to be completed in order to apply which will include a public hearing and posting of notices.

**A MOTION** was made by Trustee Picozzi, seconded by Trustee Gotthardt, voted and carried to schedule and publish notice of Public Hearing in the Hancock Herald as follows: *2021-088  
Schedule WWTP Phase II  
Application Public Hearing*

PUBLIC HEARING  
VILLAGE OF HANCOCK, DELAWARE COUNTY  
2021 CFA APPLICATION FOR OFFICE OF COMMUNITY RENEWAL  
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FUNDS

The Village of Hancock will hold a hearing on July 12, 2021 at 7:00 PM at the Hancock Village Hall, 85 East Front Street, Hancock, New York 13783 for the purpose of hearing public comments on the Village of Hancock's community development needs, and to discuss the possible submission of one or more Community Development Block Grant (CDBG) applications for the 2021 Program Year.

The CDBG program is administered by the New York State Office of Community Renewal (OCR), and will make available to eligible local governments approximately \$20 million for the 2021 program year for housing, economic development, public facilities, public infrastructure, and planning activities, with the principal purpose of benefitting low/moderate income persons. The hearing will provide further information about the CDBG program and will allow for citizen participation in the development of any proposed grant applications and/or to provide technical assistance to develop alternate proposals. Comments on the CDBG program or proposed project(s) will be received at this time. The hearing is being conducted pursuant to Section 570.486, Subpart I of the CFR and in compliance with the requirements of the Housing and Community Development Act of 1974, as amended.

At the hearing the Village will describe types of grant assistance available from the NYS Office of Community Renewal and will seek comments and suggestions from the public as to proposed uses of Community Development Block Grant funds. The types of activities that may be undertaken with Community Development Block Grant program funds include acquisition and disposition of real property, public facilities and improvements, clearance activities, public services, payment of non-federal share of another federal program, removal of architectural barriers, relocation, rehabilitation and preservation activities, economic development and job creating activities.

Draft application(s) for Community Development Block Grant assistance including possible Public Infrastructure, Public Facilities and Community Planning applications will be discussed. The Village is considering a 2021 CFA Public Infrastructure application in an amount not to exceed \$1,000,000 to undertake Phase 2 Sanitary Sewer Treatment Plant Improvements. The proposed project will primarily benefit low and moderate income persons.

The Hancock Village Hall is accessible to persons with disabilities. If special accommodations are needed for persons with disabilities, those with hearing impairments, or those in need of translation from English, those individuals should contact Village Clerk-Treasurer Phyllis Falsetta, Hancock Village Hall, 85 East Front Street, Hancock, New York 13783 607-637-8171 or by email at [voh@hancock.net](mailto:voh@hancock.net) at least one week in advance of the hearing date to allow for necessary arrangements.

Written comments may also be submitted Carolann McGrath, Village Mayor, Hancock Village Hall, 85 East Front Street, Hancock, New York 13783 until July.

**A MOTION** was made by Trustee Caramore, seconded by Trustee Gotthardt, voted and carried to schedule a Special Meeting on July 15, 2021 at 10 AM to approve the

2021-089

*Schedule Special Meeting*

minutes of the July 12, 2021 Meeting and Public Hearing and to discuss funding.

William Brown of Delaware Engineering reported that approximately one third of the WWTP Phase I project is complete. Construction on the Water Project is scheduled to begin next week with the start of the water main replacement on the west end of the village (Sands Creek Rd.) and working eastward. Mr. Brown pointed out that there will be quite a bit of disruption in traffic while the project is in progress. Notices have been sent to the Hancock Herald and posted on the website. Work on the water tank is scheduled to begin in August 2021 and will take approximately two months to complete.

Cindy Shannon requested that the Board consider updating the fencing requirement code to be more specific on guidelines.

Quotes from Sentry Alarms for an intercom system in the Clerk's Office were re-submitted for review.

**A MOTION** was made by Trustee Gotthardt, seconded by Trustee Caramore, voted and carried to approve the "voice only" intercom installation quote from Sentry Alarms for the Clerk's Office in the amount of \$5,295.03

*2021-090  
Clerk's Office Intercom  
Installation*

A quote from The Gutter Experts for the replacement of gutters on the Municipal and Police buildings in the amount of \$1,927.00. Clerk Falsetta has contacted two other companies and have not received the requested quotes. It was agreed that an advertisement requesting quotes be run in the Hancock Herald before a decision can be made.

**A MOTION** was made by Trustee Caramore, seconded by Trustee Picozzi, voted and carried to advertise in the Hancock Herald that the Village is requesting quotes for the replacement of gutters on the Municipal and Police buildings.

*2021-091  
Advertise for Gutter  
Quotes*

**A MOTION** was made by Trustee Caramore, seconded by Trustee Picozzi, voted and carried at 7:44 PM to enter into executive session to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

*2021-092  
Executive Session*

The meeting was reconvened at 8:35 PM with no action taken.

**A MOTION** was made by Trustee Caramore, seconded by Trustee Gotthardt, voted and carried to hire the Summer Rec Center Leader at an hourly rate of \$12 per hour and aides at an hourly rate of \$9.25 per hour.

*2021-093  
Rec Center Salaries*

The meeting was adjourned at 8:39 P.M.

Respectfully Submitted by:

Phyllis Falsetta, Clerk/Treasurer