

ORGANIZATIONAL MEETING OF THE HANCOCK VILLAGE BOARD,  
MONDAY, APRIL 8, 2024 7:00 P.M.  
HANCOCK VILLAGE HALL, 85 EAST FRONT STREET, HANCOCK, NEW YORK

The Organizational Meeting was called to order at 7:00 P.M. by Mayor Shaun Shannon.  
Roll call was taken by Deputy Clerk/Treasurer Shannon.

Present: Mayor Shaun Shannon  
Deputy Mayor Jason Mead  
Trustee Shane Mielke  
Trustee Dorothy Picozzi  
Trustee Ricky Kuehn

Also Present: Demi Shannon, Deputy Clerk/Treasurer  
Robert McKertich, Attorney for the Village  
See attached attendance list

**A MOTION** was made by Trustee Kuehn, seconded by Trustee Mielke, voted and carried *2024-033*  
to approve the Meeting Minutes of March 11, 2024. *Minutes Approval*

**A MOTION** was made by Deputy Mayor Mead, seconded by Trustee Picozzi, *2024-034*  
voted and carried to approve the Abstract 016 for \$36,192.23 with an addition *Minutes Approval*  
of \$500.00 to the DEC for Wastewater Transport Permit.

**A MOTION** was made by Trustee Kuehn, seconded by Trustee Picozzi, voted and *2024-035*  
carried to hold the Regular Monthly Meeting on the second (2<sup>nd</sup>) Monday of each *Monthly Meetings*  
month at 7:00 P.M. at the Village Clerk's Office.

The Following Resolutions were presented:

**RESOLUTION 2024-7**  
**Designating Depositories**

*2024-036*  
*Resolution 2024-7*  
*Designating Depository*

**WHEREAS** the Board of Trustees has determined that the Village Law 4-412(3) (2)  
requires the designation of banks or trust companies for the deposit of all village  
monies.

**NOW THEREFORE BE IT RESOLVED:**

**Section 1.** That the Board of Trustees designates the following institutions as  
depositories of all monies received by the Village Clerk/Treasurer and Receiver of  
Taxes. Names of institutions: NBT Bank and Wayne Bank.

**Section 2.** That this resolution shall be effective immediately.

**UPON ROLL CALL VOTE:**

Mayor Shaun Shannon	yes
Deputy Mayor Jason Mead	yes

Trustee Ricky Kuehn                      yes  
Trustee Shane Mielke                      yes  
Trustee Dorothy Picozzi                      yes

VOTE: Resolution carried by a vote of 5 to 0

**RESOLUTION 2024-8**  
**Mileage Allowance**

*2024-037*  
*Resolution 2024-8*  
*Mileage Allowance*

**WHEREAS** The Board of Trustees has determined to pay a fixed rate for mileage reimbursement to Village officers and employees who use their personal automobiles while performing their official Village duties;

**NOW THEREFORE BE IT RESOLVED:**

**Section 1.** That the Board of Trustees will approve reimbursement to such officers and employees at the rate of .67 cents per mile.

**Section 2.** That this resolution is effective immediately.

**UPON ROLL CALL VOTE:**

Mayor Shaun Shannon                      yes  
Deputy Mayor Jason Mead                      yes  
Trustee Ricky Kuehn                      yes  
Trustee Shane Mielke                      yes  
Trustee Dorothy Picozzi                      yes

VOTE: Resolution carried by a vote of 5 to 0

**RESOLUTION 2024-9**  
**Advance Approval of Claims**

*2024-038*  
*RESOLUTION 2024-9*  
*Advance Approval of Claims*

**WHEREAS** the Board of Trustees has determined to authorize payment in advance of audit claims for public utility, postage, freight and express charges; and

**WHEREAS** all such claims must be presented at the next regular meeting for audit; and

**WHEREAS** the claimant and the officer incurring or approving the claim are jointly and severally liable for any amount the board of trustees disallows.

**NOW THEREFORE BE IT RESOLVED:**

**Section 1.** That the Board of Trustees authorizes payment in advance of audit of claims for public utility services, postage, freight and express charges. All such claims must be presented at the next regular meeting for audit and the claimant and the officer incurring or approving the claims are jointly and severally liable for any amount the board of trustees disallows.

**Section 2.** That this resolution is effective immediately.

**UPON ROLL CALL VOTE:**

Mayor Shaun Shannon	yes
Deputy Mayor Jason Mead	yes
Trustee Ricky Kuehn	yes
Trustee Shane Mielke	yes
Trustee Dorothy Picozzi	yes

VOTE: Resolution carried by a vote of 5 to 0

The following appointments were offered:

Official Newspaper	1 year term – The Hancock Herald and Walton Reporter
Deputy Clerk/Treasurer	1 year term – Demi Shannon
Acting Justice	1 year term – Gregory McCann
Code Enforcement Officer	1 year term – Peter Hathaway
Planning Board	5 year term – Kelia Dufton
Attorney for Village	1 year term – Coughlin & Gerhardt

**A MOTION** was made by Deputy Mayor Mead, seconded by Trustee Kuehn, voted and carried to approve the above appointments as presented with the exception of Deputy Clerk/Treasurer of which Mayor Shannon abstained.

*2024-039*  
*Appointments*

**UPON ROLL CALL VOTE:**

Mayor Shaun Shannon	yes/abstained on Deputy Clerk Appointment
Deputy Mayor Mead	yes
Trustee Ricky Kuehn	yes
Trustee Shane Mielke	yes
Trustee Dorothy Picozzi	yes

VOTE: Resolution carried by a vote of 5 to 0

Mayor Shannon appointed the following committees:

- |                                |                   |
|--------------------------------|-------------------|
| - Police                       | Trustee Kuehn     |
| - DPW                          | Deputy Mayor Mead |
| - Water & Sewer                | Deputy Mayor Mead |
| - Fire Department/Rescue Squad | Trustee Kuehn     |
| - Planning                     | Trustee Mielke    |
| - Youth & Recreation           | Trustee Picozzi   |
| - Village Clerk's Office       | Deputy Mayor Mead |
| - Health Insurance             | Mayor Shannon     |
| - Personnel Policy             | Trustee Picozzi   |
| - Health & Safety              | Mayor Shannon     |
| - UDRTC                        | Richard Lowe      |

**A MOTION** was made by Deputy Mayor Mead, seconded by Trustee Kuehn, voted and carried to approve the above committees as presented.

*2024-040*  
*Committees*

**A MOTION** was made by Trustee Kuehn, seconded by Deputy Mayor Mead, voted and carried to pass the 24-25 Village Fiscal Budget as presented.

*2024-041  
24-25 Fiscal Budget*

**A MOTION** was made by Trustee Kuehn, seconded by Deputy Mayor Mead, voted and carried to surplus and sell the K-9 2022 Dodge Durango Police Car to Tompkins County for \$51,000.

*2023-042  
Selling K-9 Car*

**A MOTION** was made by Trustee Mielke, seconded by Trustee Picozzi, voted and carried to apply unspent grant proceeds from Project No. D0-18525 in the amount of \$45,649.58 towards the water debt.

*2024-043  
Unspent EFC Monies*

**A MOTION** was made by Deputy Mayor Mead, seconded by Trustee Kuehn, voted and carried to accept James Picozzi letter of resignation from the Zoning Board of Appeals effective April 1, 2024.

*2024-044  
J. Picozzi resignation ZBA*

**A MOTION** was made by Trustee Kuehn, seconded by Trustee Mielke, voted and carried to approve the elected officials for the Hancock Volunteer Fire Department as presented:

*2024-045  
Elected Officers HFD*

Chief of Department:	Blaise Bojo
1 <sup>st</sup> Assistant Chief:	Brad Esolen
2 <sup>nd</sup> Assistant Chief:	Christopher "Jake" Geer
3 <sup>rd</sup> Assistant Chief:	Boomer Bojo
Captain:	Greg Gill
Captain:	Frank Stanton
Captain:	Cullen Bojo
Lieutenant:	Sarah Sherburne
Lieutenant:	Patrick Leonard
Lieutenant:	George Barnes
Lieutenant:	Chris Reynolds
Lieutenant:	Steven Bolster
Lieutenant:	Nick Hazen Jr.
Secretary:	Ann Ostrander

Bill Brown was present and stated that they conducted the pre bid meeting at the WWTP. He reported they had a good turnout. The bid opening is scheduled for April 18<sup>th</sup> and a Special Meeting on April 20<sup>th</sup> to award the bid.

Richard Lowe (Hancock Partners) Asked if he could be on the May 13, 2024 agenda to present Options to make the Hancock Partners more permanent to continue to be able to help the community. He stated that the App for Hancock is up and running and that the Village is the only municipality in the community that is not a part of it. It's about \$500 to buy in to it and about \$1000 yearly to stay a part of it. He stated that there were multiple events scheduled in the park For summer and would like to talk about funding options for it.

**A MOTION** was made by Deputy Mayor Mead, seconded by Trustee Kuehn, voted and carried to enter executive session at 7:23 P.M. to discuss:

2024-046  
*Executive Session*

- Matters which, if disclosed, will imperil the public safety
- Matters which may disclose the identity of a law enforcement agent or informer
- Information regarding current or future investigations or prosecutions of a criminal offense which would imperil effective law enforcement if disclosed
- Discussion proposed, pending or current litigation
- Collective negotiations pursuant to the Taylor Law
- **The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation**
- The preparation, grading, or administration of examinations
- The proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by the public body, but only when publicity would substantially affect the value thereof

The Meeting was reconvened at 8:20 P.M. with no action taken.

The Meeting was adjourned at 8:29 P.M.

Respectfully Submitted by:

Demi Shannon, Deputy Clerk/Treasurer