

BUDGET HEARING AND ORGANIZATIONAL MEETING OF THE HANCOCK VILLAGE BOARD,  
MONDAY, APRIL 8, 2019 7:00 P.M.  
HANCOCK VILLAGE HALL, 85 EAST FRONT STREET, HANCOCK, NEW YORK

The Public Hearing regarding the adoption of the 2019-2020 Village Fiscal Budget was called to order at 7:00 P.M. by Mayor Carolann McGrath.

There were no comments or questions from the public and the hearing was closed at 7:03 P.M.

The Organizational Meeting was called to order at 7:03 P.M. by Mayor Carolann McGrath. Roll call was taken by Clerk/Treasurer Falsetta.

Present: Mayor Carolann McGrath  
Deputy Mayor Dawn Gotthardt  
Trustee Charlene Caramore  
Trustee Dorothy Picozzi  
Trustee Shaun Shannon

Also Present: Phyllis Falsetta, Clerk/Treasurer  
Robert McKertich, Attorney for the Village  
See attached attendance list

**A MOTION** was made by Trustee Picozzi, seconded by Deputy Mayor Gotthardt, voted and carried to approve the March 11, 2019 Regular Meeting Minutes. *2019-053  
Minutes Approval*

**A MOTION** was made by Trustee Shannon, seconded by Trustee Caramore, voted and carried to approve the Abstract of Vouchers in the amount of \$24,991.87. *2019-054  
Abstract Approval*

The Regular Monthly Meetings will be held on the second (2<sup>nd</sup>) Monday of each month at 7:00 P.M. at the Village Clerk's Office.

The Monthly Department Meetings will be held on the fourth (4<sup>th</sup>) Monday of each month at 10:00 A.M. at the Village Clerk's Office.

The Following Resolutions were presented:

**RESOLUTION 2017-4  
Designating Depositories**

*2019-055  
Resolution 2019-4  
Designating Depository*

**WHEREAS** the Board of Trustees has determined that the Village Law 4-412(3) (2) requires the designation of banks or trust companies for the deposit of all village monies.

**NOW THEREFORE BE IT RESOLVED:**

**Section 1.** That the Board of Trustees designates the following institutions as depositories of all monies received by the Village Clerk/Treasurer and Receiver of Taxes. Names of institutions: NBT Bank and Wayne Bank.

**Section 2.** That this resolution shall be effective immediately.

**UPON ROLL CALL VOTE:**

Mayor Carolann McGrath	yes
Deputy Mayor Dawn Gotthardt	yes
Trustee Charlene Caramore	yes
Trustee Dorothy Picozzi	yes
Trustee Shaun Shannon	yes

VOTE: Resolution carried by a vote of 5 to 0

**RESOLUTION 2017-5  
Mileage Allowance**

*2019-056  
Resolution 2017-5  
Mileage Allowance*

**WHEREAS** The Board of Trustees has determined to pay a fixed rate for mileage reimbursement to Village officers and employees who use their personal automobiles while performing their official Village duties;

**NOW THEREFORE BE IT RESOLVED:**

**Section 1.** That the Board of Trustees will approve reimbursement to such officers and employees at the rate of .58 per mile.

**Section 2.** That this resolution is effective immediately.

**UPON ROLL CALL VOTE:**

Mayor Carolann McGrath	yes
Deputy Mayor Dawn Gotthardt	yes
Trustee Charlene Caramore	yes
Trustee Dorothy Picozzi	yes
Trustee Shaun Shannon	yes

VOTE: Resolution carried by a vote of 5 to 0

**RESOLUTION 2017-6  
Advance Approval of Claims**

*2019-057  
RESOLUTION 2017-6  
Advance Approval of Claims*

**WHEREAS** the Board of Trustees has determined to authorize payment in advance of audit claims for public utility, postage, freight and express charges; and

**WHEREAS** all such claims must be presented at the next regular meeting for audit; and

**WHEREAS** the claimant and the officer incurring or approving the claim are jointly and severally liable for any amount the board of trustees disallows.

**NOW THEREFORE BE IT RESOLVED:**

**Section 1.** That the Board of Trustees authorizes payment in advance of audit of claims for public utility services, postage, freight and express charges. All such claims must be presented at the next regular meeting for audit and the claimant

and the officer incurring of approving the claims are jointly and severally liable for any amount the board of trustees disallows.

**Section 2.** That this resolution is effective immediately.

**UPON ROLL CALL VOTE:**

Mayor Carolann McGrath	yes
Deputy Mayor Dawn Gotthardt	yes
Trustee Charlene Caramore	yes
Trustee Dorothy Picozzi	yes
Trustee Shaun Shannon	yes

VOTE: Resolution carried by a vote of 5 to 0

Mayor McGrath appointed Trustee Shaun Shannon as Deputy Mayor.

The following appointments were offered:

Official Newspaper	1 year term – The Hancock Herald
Clerk/Treasurer	2 year term – Phyllis Falsetta
Deputy Clerk/Treasurer	1 year term – Demi Travis
Code Enforcement Officer	1 year term – Hold Over
Planning Board	5 year term – Kevin Caramore
Zoning Board of Appeals	3 year term – James Picozzi
Attorney for Village	1 year term – Coughlin & Gerhardt

**A MOTION** was made by Deputy Mayor Shannon, seconded by Trustee Picozzi, voted and carried to approve the above appointments as presented.

*2019-058  
Appointments*

Mayor McGrath appointed the following committees:

- |                                |                                    |
|--------------------------------|------------------------------------|
| - Police                       | Trustee Picozzi                    |
| - DPW                          | Deputy Mayor Shannon               |
| - Water & Sewer                | Deputy Mayor Shannon               |
| - Fire Department/Rescue Squad | Trustee Gotthardt                  |
| - Planning                     | Trustee Gotthardt                  |
| - Youth & Recreation           | Mayor McGrath                      |
| - Village Clerk's Office       | Mayor McGrath                      |
| - Health Insurance             | Trustee Caramore & Trustee Picozzi |
| - Personnel Policy             | Trustee Caramore & Trustee Picozzi |
| - Health & Safety              | Trustee Caramore                   |

**A MOTION** was made by Trustee Gotthardt, seconded by Deputy Mayor Shannon, voted and carried to have Coughlin & Gerhart provide mandatory sexual harassment training to village employees, Board and fire dept. members at a cost of \$500. It was agreed that the Town of Hancock employees should be invited to attend.

*2019-059  
Sexual Harassment Training*

**A MOTION** was made by Trustee Caramore, seconded by Trustee Picozzi, voted and carried to put the logging of ash trees on Village owned property out to bid.

2019-060

*Logging on Sands Creek Rd. to Bid*

A letter of resignation from the Village Planning Board was received from Lisa Johnston effective immediately.

**A MOTION** was made by Trustee Gotthardt, seconded by Trustee Caramore, voted and carried to accept Lisa Johnston's resignation from the Village Planning Board.

2019-061

*L Johnston Resignation from Planning Board*

The NYSEG LED Streetlight Program was tabled until the Departmental Meeting.

**A MOTION** was made by Deputy Mayor Shannon, seconded by Trustee Picozzi, voted and carried to send Mayor McGrath to the NYCOM Annual Meeting.

2019-062

*NYCOM Annual Meeting*

The Hancock Fire Department offered the following Officers to the Board of Trustees For approval:

Chief – Rolland Bojo, Jr.

1<sup>st</sup> Asst. Chief – Thomas "TJ" Rosengrant

2<sup>nd</sup> Asst. Chief – Christopher "Jake" Geer

3<sup>rd</sup> Asst. Chief – Blaise Bojo

Captains – Gregory Gill, Frank Stanton & Jeremy Barnes

Lieutenants: George Barnes, Christopher Fico, Ralph Fico,

Sarah Sherburne, Gerald "Pat" Leonard, Cullen Bojo and Patrick

O'Boyle

**A MOTION** was made by Deputy Mayor Shannon, seconded by Trustee Gotthardt, voted and carried to approve the Hancock Fire Department Officers as presented.

2019-063

*HFD Officer Approval*

**A MOTION** was made by Trustee Gotthardt, seconded by Trustee Caramore, voted and carried to approve the Jr. Fireman application of Conner J. O'Boyle.

2019-064

*C O'Boyle HFD Membership*

**A MOTION** was made by Trustee Gotthardt, seconded by Trustee Caramore, voted and carried to approve the Power Generation & Industrial Engines annual maintenance agreement for the HFD generator at an annual cost of \$712.05

2019-065

*HFD Generator Maintenance Agreement*

Nancy Furdock was present and informed the Board that the Delaware County Chamber of Commerce offers online sexual harassment training for \$20 per person. Ms. Furdock requested that the Board consider her request to close Wheeler Street at the Town Square between the hours of 8 A.M. and 11 P.M. for the 2<sup>nd</sup> Annual Blues, Brews & BBQ. Mayor McGrath will contact the business owners for input on the request.

James Serio provided information about the Japanese Knotweed problem over the years. Mr. Serio requested that the water committee be re-formed.

**A MOTION** was made by Trustee Gotthardt, seconded by Trustee Caramore, voted and carried at 7:48 P.M. to enter into executive session to discuss:

2019-066

*Executive Session*

- Matters which, if disclosed, will imperil the public safety
- Matters which may disclose the identity of a law enforcement agent or

informer

- Information regarding current or future investigations or prosecutions of a criminal offense which would imperil effective law enforcement if disclosed
- **Discussion proposed, pending or current litigation**
- Collective negotiations pursuant to the Taylor Law
- **The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation**
- The preparation, grading, or administration of examinations
- **The proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by the public body, but only when publicity would substantially affect the value thereof**

The Regular Meeting was reconvened at 8:53 P.M. with no action taken.

**A MOTION** was made by Trustee Gotthardt, seconded by Trustee Caramore, voted and carried to approve the Mayor's signing of the three year Rural Fire Contract.

*2019-067*

*Rural Fire Contract*

**A MOTION** was made by Deputy Mayor Shannon, seconded by Trustee Picozzi, voted and carried to approve the Mayor's signing of the one year amended Town of Hancock Volunteer Ambulance Corp. lease agreement.

*2019-068*

*Amended Ambulance Lease*

**A MOTION** was made by Trustee Gotthardt, seconded by Trustee Caramore, voted and carried to send a letter of support to the National Fish & Wildlife Foundation for the grant proposal titled "Knotweed Management for Recreation and Habitat Enhancement in the Upper Delaware River".

*2019-069*

*Letter of Support for Knotweed Mgmt.*

**A MOTION** was made by Trustee Gotthardt, seconded by Trustee Caramore, voted and carried to adopt the Village's 2019-2020 Fiscal Budget as presented.

*2019-070*

*2019-2020 Budget Approval*

The Meeting was adjourned at 9:05 P.M.

Respectfully Submitted by:

Phyllis Falsetta, Clerk/Treasurer