

ORGANIZATIONAL MEETING OF THE HANCOCK VILLAGE BOARD,  
PUBLIC HEARING ON 2025 CFA APPLICATION FOR OFFICE OF COMMUNITY RENEWAL CDBG FUNDS  
2025-2026 FISCAL BUDGET HEARING , MONDAY, FEBRUARY 20, 2025 AT 7:00 P.M.  
HANCOCK VILLAGE HALL, 85 EAST FRONT STREET, HANCOCK, NEW YORK

The Public Hearing to consider the 2025 CFA Application for the Office of Community Renewal CDBG Funds was called to order at 7:00 P.M. by Mayor Shaun Shannon. Mark Blauer of Blauer Associates was present to explain the details of the available funding and the history of Phases I and II of the Waste Water Treatment Plant improvements which the Village had previously been awarded. The available funds for the 2025 CFA Application have a 1.5 million dollar cap and an application submission date of July 2025. The Village is hoping to apply for Phase III of the Waste Water Treatment Plant improvements and has brought this matter to the public. Mayor Shannon opened the floor for public comment.

Jaimie Lilly complained that her water smells like chlorine and has health concerns. She thought that perhaps applying for a water study be considered. Both Mr. Blauer and Bill Brown of Delaware Engineering briefly explained the process and necessity of chlorine. The Department of Health mandates that the Village water supply is tested monthly with an Annual Drinking Water Report being released every May.

James Serio requested the monies be applied to setting up a more equitable water/sewer billing method. Mr. Blauer informed Mr. Serio that he doesn't believe that there is funding available to have a Village Board analyze their billing system.

The public hearing was closed at 7:21 P.M.

The Public Hearing to consider the 2025-2026 Village Fiscal Budget was opened by Mayor Shaun Shannon at 7:21 P.M.

There were no comments from the floor and the public hearing was closed at 7:22 P.M.

The Regular Meeting was called to order at 7:22 P.M. by Mayor Shaun Shannon.

Roll call was taken by Clerk/Treasurer Falsetta.

Present: Mayor Shaun Shannon  
Deputy Mayor Jason Mead  
Trustee Ricky Kuehn  
Trustee Shane Mielke  
Trustee Dorothy Picozzi

Also Present: Phyllis Falsetta, Clerk/Treasurer, Attorney for the Village Gina Middleton,  
Dave Rubera, Village Assessor, Kristen Barron – Hancock Herald,  
Bill Brown - Delaware Engineering Mark Blauer – Blauer Associates, John  
Ogozalek, Rebecca Shean, Joseph Grevera, Megan Weyrauch and James  
Weyrauch

**A MOTION** was made by Trustee Picozzi, seconded by Trustee Kuehn, voted and carried to approve the minutes of the March 10, 2025 Regular Board Meeting.

2025-028

*Minutes Approval*

**A MOTION** was made by Trustee Kuehn, seconded by Trustee Mielke, voted and carried to approve the Abstract of Vouchers in the amount of \$104,643.15 with the understanding that there was enough remaining funds in budget line A3520 - Animal Control (Cats) to pay the Lori Lamica Nelson invoice in the amount of \$703.74.

2025-029

*Abstract of Vouchers*

The following Resolutions were offered:

### **BANKING INSTITUTIONS/DEPOSITORIES**

**WHEREAS** the Board of Trustees has determined that the Village Law 4-412(3) (2) requires designation of banks or trust companies for the deposit of all village monies.

2025-030

*Banking Institutions*

#### **NOW THEREFORE BE IT RESOLVED:**

**Section 1.** That the Board of Trustees designates the following institutions as depositories of all monies received by the Village Clerk/Treasurer and Receiver of Taxes. Names of the institutions: NBT Bank and Wayne Bank.

**Section 2:** That this resolution shall be effective immediately.

#### **UPON ROLL CALL VOTE:**

Mayor Shaun Shannon - yes  
Deputy Mayor Jason Mead - yes  
Trustee Shane Mielke - yes  
Trustee Ricky Kuehn - yes  
Trustee Dorothy Picozzi - yes

### **ADVANCE AUDIT OF CLAIMS**

**WHEREAS** the Board of Trustees has determined to authorize payment in advance of audit claims for public utility, postage, freight and express charges; and

2025-031

*Advance Audit of*

**WHEREAS** all such claims must be presented at the next regular meeting for audit; and

*Claims*

**WHEREAS** the claimant and the officer incurring or approving the claim are jointly and severally liable for any amount the Board of Trustees disallows.

#### **NOW THEREFORE BE IT RESOLVED:**

**Section 1.** That the Board of Trustees authorizes payment in advance of audit of claims for public utility service, postage, freight and express charges. All such claims must be presented at the next regular meeting for audit and the claimant and the officer incurring or approving the claims are jointly and severally liable for any amount the Board of Trustees disallow.

**Section 2.** That this resolution is effective immediately.

#### **UPON ROLL CALL VOTE:**

Mayor Shaun Shannon - yes  
Deputy Mayor Jason Mead - yes  
Trustee Shane Mielke - yes  
Trustee Ricky Kuehn - yes  
Trustee Dorothy Picozzi - yes

## MILEAGE/TRAVEL REIMBURSEMENT

**WHEREAS** the Board of Trustees has determined to pay a fixed rate for mileage reimbursement to Village Officers and employees who use their personal automobiles while performing their official village duties;

2025-032

*Mileage Reimbursement*

**NOW THEREFORE BE IT RESOLVED:**

**Section 1.** That the Board of Trustees will approve reimbursement to such officers and employees at the rate of .70 per mile.

**Section 2.** That this resolution is effective immediately.

**UPON ROLL CALL VOTE:**

Mayor Shaun Shannon - yes  
Deputy Mayor Jason Mead - yes  
Trustee Shane Mielke - yes  
Trustee Ricky Kuehn - yes  
Trustee Dorothy Picozzi - yes

## TAX/WATER CERTIFICATE RATE INCREASE

**WHEREAS** the Board of Trustees has determined that a fixed rate of \$20 to be charged for Tax/Water Certificates

2025-033

*Tax Cert Rate*

**NOW THEREFORE BE IT RESOLVED:**

**Section 1.** The Board of Trustees authorizes the Village Clerk/Treasurer to invoice requests for Tax/Water Certificates

**Section 2.** That this resolution is effective immediately.

**UPON ROLL CALL VOTE:**

Mayor Shaun Shannon - yes  
Deputy Mayor Jason Mead - yes  
Trustee Shane Mielke - yes  
Trustee Ricky Kuehn - yes  
Trustee Dorothy Picozzi - yes

The following 2025 appointments were made:

- Deputy Mayor – Trustee Mead
- Clerk/Treasurer – Phyllis Falsetta
- Deputy Clerk/Treasurer – Demi Shannon
- Code Enforcement Officer – Pete Hathaway
- Acting Justice – Greg McCann
- Attorney for the Village (Contract)
- Official Newspaper – Hancock Herald & Walton Reporter
- Board Committees

**UPON ROLL CALL VOTE:**

- Mayor Shaun Shannon - yes
- Deputy Mayor Jason Mead - yes
- Trustee Shane Mielke - yes
- Trustee Ricky Kuehn - yes
- Trustee Dorothy Picozzi - yes

**Mayor Shannon appointed the following committees:**

Police – Trustee Kuehn  
DPW & Water/Sewer – Deputy Mayor Mead  
Fire Department & Planning – Trustee Kuehn  
Youth & Recreation & Clerk’s Office – Trustee Picozzi  
Health Insurance – Mayor Shannon  
Personnel Policy – Trustee Picozzi  
Health & Safety – Mayor Shannon  
Personnel Policy – Trustee Mielke

Robert Koscarek of KLV Appraisal explained to the Board that the Village’s current equalization rate is 55.50 which indicates that the village assessments are skewed and the only way to put them back to a level playing field is to re-evaluate the entire Village. Mr. Koscarek was asked to provide a cost quote for the project.

At the Fireman’s Annual Meeting, the following Officers were elected:

Chief – Blaise Bojo  
1<sup>st</sup> Asst Chief – Brad Esolen  
2<sup>nd</sup> Asst Chief – Frank Stanton  
3<sup>rd</sup> Asst Chief – Greg Gill  
Captains: Boomer Bojo, Jake Geer and Nick Hazen, Jr.  
Lieutenants – Cullen Bojo, George Barnes, Sarah Sherburne, Pat Leonard,  
Chris Reynolds, James Besaw and Chris Geer, Jr.

**A MOTION** was made by Trustee Picozzi, seconded by Trustee Kuehn, voted and carried to approve Hancock Fire Department’s Officers as presented.

*2025-034  
HFD Officers*

Rebecca Shean had asked to be put on the agenda to discuss the Board’s reconsideration of amending Chapter 105 of the Village Code to change Crowe Street to a one way. A public hearing was held in 2020 and the amendment was not passed at that time. The Board agreed to revisit the matter at the next Board Meeting.

**A MOTION** was made by Deputy Mayor Mead, seconded by Trustee Mielke, voted and carried schedule a public hearing to consider amending Chapter 105 of the Village Code changing Crowe St. to a one way.

*2025-035  
Public Hearing Re: Crowe St.*

**A MOTION** was made by Deputy Mayor Mead, seconded by Trustee Mielke, voted and carried to purchase MUK boots for any DPW employee in need.

*2025-036  
Muk Boots*

An email was received from Gerald Robinson regarding the installation of a side-walk in front of his property on East Front St. The Board instructed Clerk Falsetta to forward the email to Superintendent Joe Zazeckie and Code Officer Pete Hathaway for opinions.

**A MOTION** was made by Deputy Mayor Mead, seconded by Trustee Picozzi, voted and carried to approve the 2025-2026 Village Fiscal Budget as presented.

*2025-037  
Budget Approval*

Mayor Shannon opened the floor for public comment.

John Ogozalek requested to set up a table to hand out flags and US Constitutions during the Blues Brews and BBQ Event to be held on May 24, 2025. Mr. Ogozalek had hoped to set up in the Town Square but was informed that the square is privately owned. He was given permission to set up across the street but was informed that the sidewalk could not be blocked.

**A MOTION** was made by Deputy Mayor Mead, seconded by Trustee Mielke, voted and carried to enter into executive session at 7:46 P.M. to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

**2025-038**

*Executive Session*

The meeting was reconvened 8:06 P.M. with no action taken.

**A MOTION** was made by Trustee Mielke, seconded by Trustee Kuehn, voted and carried to approve the police department \$20,000 reimbursable grant for a LiveScan for Electronic Finger Printing.

**2025-039**

*HPD Rembursable Grant*

**A MOITION** was made by Trustee Kuehn, seconded by Deputy Mayor Mead, voted and carried to remove inactive Police Officers from the Village Roster that do not cover hours in the Village at least once a month.

**2025-040**

*Removal of Inactive Police  
Officers from Vlg Roster*

**A MOTION** was made by Trustee Mielke, seconded by Trustee Kuehn, voted and carried to hire Michaela Mirch as the Summer Swim Program Director

**2025-041**

*Hire M Mirch/Rec Director*

**A MOTION** was made by Trustee Mielke, Seconded by Trustee Kuehn, voted and carried to hire Kaylee Petersen as the Summer Swim Program Assistant Director

**2025-042**

*Hire K Petersen/Asst Rec  
Director*

**A MOTION** Was made by Trustee Mielke, seconded by Trustee Kuehn, voted and carried to hire Leigha Mead as a Rec Center Aide.

**2025-043**

*Hire L Mead as Rec Aide*

The meeting was adjourned at 815 P.M.

Respectfully Submitted by:

Phyllis Falsetta, Clerk/Treasurer