

ORGANIZATIONAL MEETING OF THE HANCOCK VILLAGE BOARD
AND BUDGET PUBLIC HEARING
MONDAY, APRIL 12, 2021 AT 7:00 P.M.
HANCOCK VILLAGE HALL, 85 EAST FRONT STREET, HANCOCK, NEW YORK

The 2021-2022 Budget Hearing was called to order at 7:00 PM by Mayor Carolann McGrath
The floor was opened for public comment and/or questions of which there were none. The
Hearing was closed at 7:04 PM.

The Regular Meeting was called to order at 7:04 P.M. by Mayor Carolann McGrath.

Roll call was taken by Clerk/Treasurer Falsetta.

Present: Mayor Carolann McGrath
Deputy Mayor Shaun Shannon
Trustee Charlene Caramore
Trustee Dawn Gotthardt
Trustee Dorothy Picozzi

Also Present: Phyllis Falsetta, Clerk/Treasurer
Robert McKertich – Attorney
Matt Loftus – DPW Superintendent
Cindy Ray – Hancock Herald
William Brown – Delaware Engineering
James Serio
Valerie Senese – Hancock Partners

A MOTION was made by Trustee Gotthardt, seconded by Trustee Caramore, voted
and carried to approve the March 8, 2021 Meeting minutes.

*2021-048
Meeting Minutes*

A question was raised regarding the amount of the Hayes Garage Door Services
invoice being higher than the quoted price to replace the garage doors at the DPW
building.

A MOTION was made by Trustee Picozzi, seconded by Deputy Mayor Shannon, voted
and carried to approve the Abstract of Vouchers in the amount of \$28,528.64. The
Hayes Garage Door Services to be held until cost can be verified.

*2021-049
Abstract Approval*

The Regular Monthly Meeting of the Village Board of Trustees will be on the second
Monday of each month at 7 PM and the monthly Departmental Meeting will
be on the fourth Monday of each month at 9 AM.

The following appointments were made:

Deputy Mayor – Shaun Shannon
Clerk/Treasurer – Phyllis Falsetta
Deputy Clerk/Treasurer – Demi Shannon

Code Enforcement Officer – Pete Hathaway
Acting Justice – Paul Lantz
Planning Board Officer – Sarah Johnson
Attorney for the Village – Coughlin & Gerhart
Official Newspaper – The Hancock Herald

A MOTION was made by Deputy Mayor Shannon, seconded by Trustee Caramore, voted and carried to resolve the following:

2021-050

Depositories Resolution

WHEREAS the Board of Trustees has determined that the Village Law 4-412(3) (2) requires designation of banks or trust companies for the deposit of all village monies.

NOW THEREFORE BE IT RESOLVED:

Section 1. That the Board of Trustees designates the following institutions as depositories of all monies received by the Village Clerk/Treasurer and Receiver of Taxes. Names of the institutions: NBT Bank and Wayne Bank.

Section 2: That this resolution shall be effective immediately.

UPON ROLL CALL VOTE:

Mayor Carolann McGrath - yes
Deputy Mayor Shaun Shannon - yes
Trustee Charlene Caramore - yes
Trustee Dawn Gotthardt - yes
Trustee Dorothy Picozzi - yes

A MOTION was made by Deputy Mayor Shannon, seconded by Trustee Picozzi, voted and carried to resolve the following:

2021-051

Advance Approval of Claims

WHEREAS the Board of Trustees has determined to authorize payment in advance of audit claims for public utility, postage, freight and express charges; and

WHEREAS all such claims must be presented at the next regular meeting for audit; and

WHEREAS the claimant and the officer incurring or approving the claim are jointly and severally liable for any amount the Board of Trustees disallows.

NOW THEREFORE BE IT RESOLVED:

Section 1. That the Board of Trustees authorizes payment in advance of audit of claims for public utility service, postage, freight and express charges. All such claims must be presented at the next regular meeting for audit and the claimant and the officer incurring or approving the claims are jointly and severally liable for any amount the Board of Trustees disallow.

Section 2. That this resolution is effective immediately.

UPON ROLL CALL VOTE:

Mayor Carolann McGrath - yes
Deputy Mayor Shaun Shannon - yes
Trustee Charlene Caramore - yes
Trustee Dawn Gotthardt - yes
Trustee Dorothy Picozzi - yes

A MOTION was made by Deputy Mayor Shannon, seconded by Trustee Gotthardt, vote and carried to resolve the following:

2021-052
Mileage Allowance

WHEREAS the Board of Trustees has determined to pay a fixed rate for mileage reimbursement to Village Officers and employees who use their personal automobiles while performing their official village duties;

NOW THEREFORE BE IT RESOLVED:

Section 1. That the Board of Trustees will approve reimbursement to such officers and employees at the rate of .56 per mile.

Section 2. That this resolution is effective immediately.

UPON ROLL CALL VOTE:

Mayor Carolann McGrath - yes
Deputy Mayor Shaun Shannon - yes
Trustee Charlene Caramore - yes
Trustee Dawn Gotthardt - yes
Trustee Dorothy Picozzi - yes

Mayor McGrath appointed the following committees:

Police – Trustee Picozzi

DPW & Water/Sewer – Deputy Mayor Shannon

Fire Department & Planning – Trustee Gotthardt

Youth & Recreation & Clerk’s Office – Mayor McGrath

Health Insurance & Personnel Policy – Trustee Caramore & Trustee Picozzi

Health & Safety – Trustee Caramore

A MOTION was made by Trustee Gotthardt, seconded by Trustee Caramore, voted and carried to adopt the 2021-2022 Fiscal Budget as presented.

2021-053
2021-2022 Budget Adoption

William Brown of Delaware Engineering informed the Board that the WWTP Project has begun and that the Phase II application has been submitted by Mark Blauer. The annual SPEDES permit which included a random audit of performance has been submitted. Four bids for the water project’s electrical system were received and five bids for general contracting were received. Currently Delaware Engineering is still reviewing the bids and expect to have a formal recommendation at the April 26, 2021 Departmental Meeting. An invoice from VACRI in the amount of \$9,500 has been submitted for the WWTP project and Mr. Brown requested approval of payment.

A MOTION was made by Trustee Gotthardt, seconded by Trustee Caramore, voted and carried to pay the Vacri invoice in the amount of \$9,500.

2021-054
Pay Vacri Invoice

Valerie Senese of the Hancock Partners provided a report of activities. The application for the National Park Service Grant has been awarded. The Hancock Partners have extended an offer for Ms. Senese to represent the Village in the planning process of the comprehensive plan.

A MOTION was made by Trustee Caramore, seconded by Gotthardt, voted and carried to appoint Valerie Senese to the Town and Village Comprehensive Plan Committee.

*2021-055
V Senese to Comp Plan
Committee*

Parking issues at the municipal parking lot were discussed. It was suggested that rather than a specific time for no parking during a snowevent that alternate side of the lot parking be considered. Mr. Serio has volunteered to move tenants' cars if necessary. After a lengthy discussion, the matter was tabled to be revisited at the April 26, 2021 meeting.

A parade application was received from the Hancock Youth League which is scheduled for May 1, 2021 at 9 AM.

Favorable results of the WWTP Annual Inspection were received.

A MOTION was made by Trustee Caramore, seconded by Trustee Gotthardt, voted and carried to adjust the sewer amount due for the March 1, 2021 billing to an average usage amount for 200 East Main Street due to a verified leak.

*2021-056
B Sander Sewer Adj*

A MOTION was made by Trustee Gotthardt, seconded by Trustee Caramore, voted and carried to enter into executive session at 8:05 to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

*2021-057
Executive Session*

The meeting was reconvened at 9:06 PM with no action taken.

The meeting was adjourned at 9:20 P.M.

Respectfully Submitted by:

Phyllis Falsetta, Clerk/Treasurer