

ORGANIZATIONAL MEETING OF THE HANCOCK VILLAGE BOARD
AND BUDGET PUBLIC HEARING
MONDAY, APRIL 11, 2022 AT 7:00 P.M.
HANCOCK VILLAGE HALL, 85 EAST FRONT STREET, HANCOCK, NEW YORK

The 2022-2023 Budget Hearing was called to order at 7:00 PM by Mayor Carolann McGrath
The floor was opened for public comment and/or questions of which there were none. The
Hearing was closed at 7:01 PM.

The Regular Meeting was called to order at 7:01 P.M. by Mayor Carolann McGrath.

Roll call was taken by Clerk/Treasurer Falsetta.

Present: Mayor Carolann McGrath
Deputy Mayor Shaun Shannon
Trustee Dawn Gotthardt
Trustee Jason Mead
Trustee Dorothy Picozzi - Excused

Also Present: Phyllis Falsetta, Clerk/Treasurer
Robert McKertich – Attorney
Matt Loftus – DPW Superintendent, Kristen Barron – Hancock Herald,
Blaise Bojo – HFD, Cullen Bojo – HFD, William Brown – Delaware Engineering
James Serio

A MOTION was made by Trustee Gotthardt, seconded by Deputy Mayor Shannon,
voted and carried to approve the March 14, 2022 Meeting minutes. *2022-046*
Meeting Minutes

A MOTION was made by Trustee Mead, seconded by Deputy Mayor Shannon, voted
and carried to approve the Abstract of Vouchers in the amount of \$22,297.55. *2022-047*
Abstract Approval

A MOTION was made by Deputy Mayor Shannon, seconded by Trustee Gotthardt,
voted and carried to approve the Haight Fire Equipment quote in the amount of
\$15,700 for the purchase of 20 - 1 Step Bailout Systems, 20 - Gemtor Belts and training. *2022-048*
HFD Bailout System
Quote Approval
\$4,000 to be paid from HFD Training Budget and the remainder to be paid from
HFD Equipment Budget.

The Regular Monthly Meeting of the Village Board of Trustees will be on the second
Monday of each month at 7 PM and the monthly Departmental Meeting will be on
the fourth Monday of each month at 9 AM.

Mayor McGrath appointed Shaun Shannon as Deputy Mayor.

A MOTION was made by Trustee Gotthardt, seconded by Trustee Mead, voted and
carried (Deputy Mayor Shannon abstained) to appoint Demi Shannon as Deputy *2022-049*
D Shannon Appt.

Clerk/Treasurer.

A MOTION was made by Deputy Mayor Shannon, seconded by Trustee Mead, voted and carried to appoint Peter Hathaway as Code Enforcement Officer. 2022-050
P Hathaway Appt.

A MOTION was made by Deputy Mayor Shannon, seconded by Trustee Gotthardt, voted and carried to appoint Paul Lantz as Acting Justice. 2022-051
P Lantz Appt.

A MOTION was made by Deputy Mayor Shannon, seconded by Trustee Mead, voted and carried to appoint Coughlin & Gerhart as Attorney for the Village. 2022-052
Attorneys for Village Appt.

A MOTION was made by Trustee Mead, seconded by Trustee Gotthardt, voted and carried to appoint The Hancock Herald and The Walton Reporter as official newspapers for the Village. 2022-053
Official Newspaper Appt.

A MOTION was made by Deputy Mayor Shannon, seconded by Trustee Mead, voted and carried to resolve the following: 2022-054
Depositories Resolution

WHEREAS the Board of Trustees has determined that the Village Law 4-412(3) (2) requires designation of banks or trust companies for the deposit of all village monies.

NOW THEREFORE BE IT RESOLVED:

Section 1. That the Board of Trustees designates the following institutions as depositories of all monies received by the Village Clerk/Treasurer and Receiver of Taxes. Names of the institutions: NBT Bank and Wayne Bank.

Section 2: That this resolution shall be effective immediately.

UPON ROLL CALL VOTE:

Mayor Carolann McGrath - yes
Deputy Mayor Shaun Shannon - yes
Trustee Dawn Gotthardt - yes
Trustee Jason Mead - yes
Trustee Dorothy Picozzi - absent

A MOTION was made by Trustee Gotthardt, seconded by Trustee Mead, voted and carried to resolve the following: 2022-055
Advance Approval of Claims

WHEREAS the Board of Trustees has determined to authorize payment in advance of audit claims for public utility, postage, freight and express charges; and

WHEREAS all such claims must be presented at the next regular meeting for audit; and

WHEREAS the claimant and the officer incurring or approving the claim are jointly and severally liable for any amount the Board of Trustees disallows.

NOW THEREFORE BE IT RESOLVED:

Section 1. That the Board of Trustees authorizes payment in advance of audit of claims for public utility service, postage, freight and express charges. All such claims must be presented at the next regular meeting for audit and the claimant and the officer incurring

of approving the claims are jointly and severally liable for any amount the Board of Trustees disallow.

Section 2. That this resolution is effective immediately.

UPON ROLL CALL VOTE:

Mayor Carolann McGrath - yes
Deputy Mayor Shaun Shannon - yes
Trustee Dawn Gotthardt - yes
Trustee Jason Mead - yes
Trustee Dorothy Picozzi - absent

A MOTION was made by Deputy Mayor Shannon, seconded by Trustee Gotthardt, vote *2022-056*
and carried to resolve the following: *Mileage Allowance*

WHEREAS the Board of Trustees has determined to pay a fixed rate for mileage reimbursement to Village Officers and employees who use their personal automobiles while performing their official village duties;

NOW THEREFORE BE IT RESOLVED:

Section 1. That the Board of Trustees will approve reimbursement to such officers and employees at the rate of .585 per mile.

Section 2. That this resolution is effective immediately.

UPON ROLL CALL VOTE:

Mayor Carolann McGrath - yes
Deputy Mayor Shaun Shannon - yes
Trustee Dawn Gotthardt - yes
Trustee Jason Mead - yes
Trustee Dorothy Picozzi - absent

A MOTION was made by Trustee Gotthardt, seconded by Deputy Mayor Shannon, voted and carried to resolve the following *2022-057*
Health Insurance Changes

1. Renew Excellus BC/BS Plus Gold 6, as health insurance plan for active benefit eligible employees, pre 65 retirees. The deductible for single in the amount of \$1,600 and 2-person/family in the amount of \$3,200 will be deposited to eligible Health Savings Accounts. Deductible amounts will be funded in 2 payments.
2. Renew CDPHP Medicare PPO plan will be available for all eligible retirees for plan year starting January 1, 2022 through December 31, 2022.
3. For all active benefit eligible employees who are not eligible to enroll in a Health Savings Account (HSA) due to federal taxation rules and are enrolled in the village will provide a deductible only reimbursement plan also know as Health Reimbursement Account (HRA) for plan year 12/1/2021 through 11/30/22. The maximum reimbursement is \$1,600 for an individual and \$3,200 for a 2 person or family contract. Eligible expenses are medical expenses subject to the Village of Hancock's Blue Cross/Blue Shield \$1,600/\$3,200 health plan deductible. Dates when expenses can be incurred are 12/1/21 through 11/30/22. Deadline for filing a reimbursement request is 2/28/23. Type of documentation needed for

reimbursement is an Explanation of Benefits (EOB) from Excellus for medical deductible expenses and an Rx receipt for pharmacy deductible expenses. Reimbursement method will be by check. Termination Policy will be as follows; Qualified deductible expenses may be submitted up to and including the date on which your health plan coverage ends. The reimbursement plan administrator will be the Village of Hancock located at 85 E Front St., Hancock, NY 13783; Phone: 607-637-5341.

4. New % of premium contribution for our health insurance plans are as follows:
- Employees
 - o Individual Coverage Employee is required to pay 13% of the cost for an individual premium
 - o Double/Family Coverage Employee is required to pay 13% of the cost for an individual premium and 23% of the dependent coverage. (The dependent coverage is the difference between the individual premium and the double/family premium).
 - Post 65 Retirees (after Medicare Reimbursement of \$130.10)
 - o Single/Double 50%/month
 - Pre 65 Retirees
 - o Single 43%/month
 - o Dependent 45%/month
- Due to all premiums paid one month in advance; All contribution rate changes will take effect one month prior to contract date.

UPON ROLL CALL VOTE:

Mayor Carolann McGrath - yes
Deputy Mayor Shaun Shannon - yes
Trustee Dawn Gotthardt - yes
Trustee Jason Mead - yes
Trustee Dorothy Picozzi - absent

A MOTION was made by Trustee Gotthardt, seconded by Deputy Mayor Shannon, voted and carried to adopt the 2022-2023 Fiscal Budget as presented.

*2022-058
Budget Adoption*

Mayor McGrath appointed the following committees:

Police – Trustee Picozzi
DPW & Water/Sewer – Deputy Mayor Shannon
Fire Department & Planning – Trustee Gotthardt
Youth & Recreation & Clerk’s Office – Mayor McGrath
Health Insurance & Personnel Policy – Trustee Picozzi & Trustee Mead
Health & Safety – Trustee Mead
Personnel Policy – Trustee Picozzi & Trustee Mead

A MOTION was made by Deputy Mayor Shannon, seconded by Trustee Mead, voted and carried to approve the Hancock Fire Department Officers as presented:

*2022-059
HFD Officers*

Chief: Blaise Bojo, 1st Asst. Chief: TJ Rosengrant, 2nd Asst. Chief: Cullen Bojo, 3rd Asst. Chief: Jake Geer, Captains: Greg Gill, Frank Stanton and Rolland “Boomer”

Bojo, Jr., Lieutenants: Sarah Sherburne, Chris Fico, Ralph Fico, Patrick O'Boyle, Patrick "Gerald" Leonard, Alan "Steven Bolster" Tiffany, George Barnes.

A MOTION was made by Trustee Gotthardt, seconded by Trustee Mead, voted and carried to approve the Rural Fire Contract which was amended to include: "It is further agreed that the Village of Hancock shall provide a monthly abstract of expenditures and a year end fund balance of the Fire Department to the Rural Fire District, PO Box 762, Hancock, NY 13783." 2022-060
Rural Fire Contract

A MOTION was made by Trustee Gotthardt, seconded by Deputy Mayor Shannon, voted and carried to remove Phyllis Falsetta as Acting Assessor. 2022-061
Removal of Act. Assessor

A letter of resignation was received from Sergeant Daniel Petersen.

A MOTION was made by Deputy Mayor Shannon, seconded by Trustee Mead, voted and carried to accept Sergeant Daniel Petersen's resignation effective April 23, 2022. 2022-062
D Petersen Resignation

A letter was received from Chrissy Thomas, Secretary for the Hancock Youth League regarding the May 7th 2022 Annual Opening Day Parade.

A Thank you note was received from the Upper Delaware Scenic Byway for the donation that was made.

The Certificate of the Final State Equalization Rate for the 2021 Assessment Roll was received. The Final State Equalization Rate is 77.07.

The Village's Fiscal and Environmental Stress Scores received a "no designation" score.

William Brown of Delaware Engineering submitted Change Order #2 for the Water System Improvement Grant. The Change Order is for electrical work in the additional amount of \$17,558.

A MOTION was made by Deputy Mayor Shannon, seconded by Trustee Mead, voted and carried to approve the Change Order #2 for the Water System Improvement Grant. The Change Order is for electrical work in the additional amount of \$17,558. 2022-063
Water Grant Change Order #2

Fire Chief Blaise Bojo submitted HFD Mutual Aid and membership applications for the Board's consideration.

A MOTION was made by Trustee Gotthardt, seconded by Trustee Mead voted and carried to approve HFD Mutual Aid application for Foster Borfitz. 2022-064
Mutual Aid Application F Borfitz

Two HFD membership applications were tabled until the actual applications are received by the Board and background checks are completed.

Jim Serio expressed his disapproval with the multi unit water/sewer rates.

A MOTION was made by Trustee Gotthardt, seconded by Trustee Caramore, voted and carried to enter into executive session at 8:01 PM to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

2022-065

Executive Session

The meeting was reconvened at 8:48 PM with no action taken.

A MOTION was made by Deputy Mayor Shannon, seconded by Trustee Mead, voted and carried to hire Kyle Karcher as the Interim Police Officer In Charge to work 10-15 hours per week, not to exceed 15 hours at an hourly rate of \$30 per hour.

2022-066

Hire K Karcher POIC

The meeting was adjourned at 9:00 P.M.

Respectfully Submitted by:

Phyllis Falsetta, Clerk/Treasurer