

DEPARTMENTAL MEETING OF THE HANCOCK VILLAGE BOARD,  
MONDAY, OCTOBER 25, 2021 9:00 A.M., HANCOCK VILLAGE HALL,  
85 EAST FRONT STREET, HANCOCK, NEW YORK

The Departmental Meeting was called to order at 10:00 A.M. by Mayor McGrath. Roll call was taken by Clerk/Treasurer Falsetta.

Present: Mayor Carolann McGrath  
Deputy Mayor Shaun Shannon  
Trustee Charlene Caramore  
Trustee Dawn Gotthardt - Excused  
Trustee Dorothy Picozzi

Also Present: Phyllis Falsetta, Village Clerk/Treasurer  
See attached attendance list

**A MOTION** was made by Trustee Caramore, seconded by Deputy Mayor Shannon, voted and carried to approve the September 27, 2021 departmental minutes with typographical correction.

*2021-143  
Minutes Approval*

**A MOTION** was made by Deputy Mayor Shannon, seconded by Trustee Picozzi, voted and carried to approve the Abstract of Vouchers in the amount of \$26,937.74.

*2021-144  
Abstract of Vouchers*

Departmental reports were reviewed.

Waste Water Treatment Plant Chief Operator Bernard Wormuth reported that the garage door at the WWTP is broken and is scheduled for repair. M. Dufton has one class to complete before he can take the test to become licensed.

Sergeant Dan Petersen was not present, Mayor McGrath read his report.

DPW Superintendent Matt Loftus reported that the street sweeper is down and parts have been ordered. Deposit has used their sweeper twice on village roads through shared services. Water service at 92 East Main Street (Robinson) has been installed.

**A MOTION** was made by Deputy Mayor Shannon, seconded by Trustee Picozzi, voted and carried to accept the Departmental Reports.

*2021-145  
Departmental Reports*

William Brown of Delaware Engineering submitted an update on the grant projects. There are approximately two weeks of excavation left on the water project. Repairs to the road surface will begin at that time. East Main Street water main will be replaced in the spring. Superintendent Loftus has been saving CHIPS monies and plans on using them to pave East Main Street once the mains are replaced. There were remaining funds in the WWTP project budget. A change order will be submitted for miscellaneous items from said budget.

The Annual Halloween Parade will be held on October 30, 2021 per the Event/Parade application that was received. Trick or treating will immediately follow.

Richard Lowe has volunteered to paint the fence on the corner of East Main and Center Streets.

**A MOTION** was made by Deputy Mayor Shannon, seconded by Trustee Caramore, voted and carried to supply the paint and brushes to Mr. Lowe to paint the fence on the corner of East Main and Center Streets (using the existing color).

*2021-146  
E Main & Center Sts  
Fence*

A request to consider officially recognizing January 23-29, 2022 as School Choice Week in Hancock was received from Proclamations Dept. of School Choice Week.

**A MOTION** was made by Trustee Caramore, seconded by Trustee Picozzi, voted and carried to decline the request to officially recognize January 23-29, 2022 as School Choice Week in Hancock.

*2021-147  
School Choice Week*

**A MOTION** was made by Trustee Picozzi, seconded by Trustee Caramore, voted and carried to enter into executive session at 9:28 A.M. to discuss:

*2021-148  
Executive Session*

- The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation

The meeting was reconvened at 9:41 A.M with no action taken.

**A MOTION** was made by Trustee Caramore, seconded by Trustee Picozzi, voted and carried to give T. Sharkey a fifty cent, end of probationary period raise. Effective immediately.

*2021-149  
T Sharkey Pay Increase*

**A MOTION** was made by Deputy Mayor Shannon, seconded by Trustee Caramore, voted and carried to give M. Dufton a one dollar pay increase for two licenses that he received. Effective immediately.

*2021-150  
M Dufton Pay Increase*

**A MOTION** was made by Trustee Caramore, seconded by Trustee Picozzi, voted and carried to enter into executive session at 9:50 A.M. to discuss:

*2021-151  
Executive Session*

- The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation

**A MOTION** was made by Deputy Mayor Shannon, seconded by Trustee Picozzi, voted and carried with Trustee Picozzi recused to hire N. Picozzi as a Full Time Police Officer provisionally effective November 1, 2021 at the Certified Police Officer Rate.

*2021-152*

*Hire N Picozzi F/T Police*

*Officer*

The meeting was adjourned at 10:13 A.M.

Respectfully Submitted by:

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Phyllis Falsetta, Clerk/Treasurer