

DEPARTMENTAL MEETING OF THE HANCOCK VILLAGE BOARD,  
MONDAY JUNE 27, 2022, 9:00 A.M., HANCOCK VILLAGE HALL,  
85 EAST FRONT STREET, HANCOCK, NEW YORK

The Departmental Meeting was called to order at 9:00 A.M. by Mayor McGrath. Roll call was taken by Deputy Clerk/Treasurer Shannon.

Present: Mayor Carolann McGrath  
Deputy Mayor Shaun Shannon  
Trustee Dawn Gotthardt  
Trustee Jason Mead  
Trustee Dorothy Picozzi

Also Present: Demi Shannon, Village Deputy Clerk/Treasurer  
William Brown, Delaware Engineering  
Kristen Barron, Hancock Herald  
Robert McKertich – Attorney

**A MOTION** was made by Trustee Gotthardt, seconded by Deputy Mayor Shannon, voted and carried to approve the May 23, 2022 departmental minutes. 2022- 112  
*Minutes Approval*

**A MOTION** was made by Trustee Mead, seconded by Trustee Gotthardt, voted and carried to approve the June 13, 2022 departmental minutes. 2022- 113  
*Minutes Approval*

**A MOTION** was made by Trustee Gotthardt, seconded by Trustee Mead, voted and carried to approve the Abstract of Vouchers #002 in the amount of \$40,780.52 2022- 114  
*Abstract of Vouchers*

**A MOTION** was made by Trustee Picozzi, seconded by Deputy Mayor Shannon, voted and carried to approve the Abstract of Vouchers #23 in the amount of \$3,499.78 2022- 115  
*Abstract of Vouchers*

Departmental reports were reviewed.

Code Enforcement Officer Peter Hathaway was excused reported that the Property on Leonard Street cleaned up the garbage. He spoke with the Mobile Station and they are waiting to still receive the signs. The property on Peas Eddy Road is being checked weekly and they are cleaning up the garbage. Pete reported one building permit, inspections, and code searches.

Waste Water Treatment Plant Chief Operator Bernard Wormuth was excused and report read by Mayor.

Police Kyle Karcher- not present and no report.

Fire Chief Blaise Bojo reported for April there was an increase in the number of calls due to the Winter storm. May had 44 calls including an uptick in brush fires. He asked the board to consider purchasing Ipads for training.

Department of Public Works Superintendent Matt Loftus was excused and his report was read by the Mayor.

**A MOTION** was made by Deputy Mayor Shannon, seconded by Trustee Picozzi, voted and carried to accept the Departmental reports.

2022- 116  
*Departmental Reports*

**A MOTION** was made by Deputy Mayor Shannon, seconded by Trustee Picozzi, voted and carried to accept the quote presented from Tailwaters for survey on 277 Sands Creek Road for \$3300 with the possibility of additional \$100 fee.

2022- 117  
*Accept Tailwaters Survey Quote*

ANC Heating came to service the Office and Police building and they suggested that the duct work in the two buildings to be cleaned. They provided a quote for them to complete the work. More quotes are to be received before the Board will decide.

The Board discussed possibly changing the limits for the Senior Exemption tax break.

**A MOTION** was made by Trustee Gotthardt, seconded by Trustee Mead, voted and carried to not change the existing limits for the Senior Exemption Limits.

2022- 118  
*Senior Exemption Limits*

Deputy Mayor Shannon and Trustee Picozzi voted opposed. Mayor McGrath broke the tie vote in favor of keeping the limits the same.

Roll Call Vote:

Mayor McGrath - Yes

Deputy Mayor Shannon - No

Trustee Gotthardt - Yes

Trustee Mead - Yes

Trustee Picozzi - No

A letter from Julia Baldari at 245 East Main Street asking for forgiveness on her sewer bill for a leak she had on her outside hose hookup. The board reviewed the letter and discussed it.

**A MOTION** was made by Deputy Mayor Shannon, seconded by Trustee Gotthardt, voted and carried to forgive the \$351.55 of overages on her sewer bill.

2022-119  
*J. Baldari Sewer Bill Letter*

A letter from Douglas Wahl at 226 West Main Street asking for forgiveness on his sewer bill for a leak in his basement that he had during the April snow storm. The board reviewed the letter and discussed it.

**A MOTION** was made by Deputy Mayor Shannon, seconded by Trustee Picozzi, voted and carried to forgive the \$389.58 of overages on her sewer bill.

2022-120  
*D. Wahl Sewer Bill Letter*

Andrea Robinson was told by Matt Loftus Superintendent of Public Works to run her water to aide in the distribution of chemicals through the water system while the tank is down.

**A MOTION** was made by Trustee Mead, seconded by Deputy Mayor Shannon, voted and carried to charge Andrea the minimum bill for September 1, 2022 bill.

2022-121  
*A. Robinson Sept. Bill*

Bill Brown stated that the tank painting is in full force. He stated that work on East Main Street replacing the water pipes is currently starting. They are still waiting for the generator for the one part of the water project. Bill stated that the repaving of West Front Street

from Read Street to Leonard Street was quoted for about \$25,000.

The Board discussed the lawns in the Village that are not mowed. The notices have been sent out for multiple properties. The attorney stated that the doors needed to be posted before the Village are able to mow the properties.

**A MOTION** was made by Trustee Gotthardt, seconded by Trustee Mead voted and carried at 9:36 A.M. to enter into executive session to discuss:

**2022- 122**

**Executive Session**

- Matters which, if disclosed, will imperil the public safety
- Matters which may disclose the identity of a law enforcement agent or informer
- Information regarding current or future investigations or prosecutions of a criminal offense which would imperil effective law enforcement if disclosed
- Discussion proposed, pending or current litigation
- Collective negotiations pursuant to the Taylor Law
- **The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation**
- The preparation, grading, or administration of examinations
- The proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by the public body, but only when publicity would substantially affect the value thereof

Mayor McGrath left the meeting at 9:38 am due to an emergency and Deputy Mayor Shannon Resumed the roll and finished the meeting.

The meeting was reconvened at 10:47 A.M. with no action taken.

**A MOTION** was made by Trustee Gotthardt, seconded by Trustee Mead, voted and carried to remove Trustee Picozzi from the Police Committee due to a conflict.

**2022- 123**

**Removal of Trustee Picozzi**

**From police committee**

**A MOTION** was made by Trustee Gotthardt, seconded by Trustee Mead, voted and carried to add Deputy Mayor Shannon to the Police Committee.

**2022- 124**

**Add Deputy Mayor Shannon  
To the police committee**

**A MOTION** was made by Deputy Mayor Shannon, seconded by Trustee Mead, voted and carried to hire Morgan Seaman as a provisional full time police officer effective immediately.

**2022- 125**

**Hire M. Seamans Full Time**

The meeting was adjourned at 10:52 A.M.  
Respectfully Submitted by:

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Demi Shannon, Deputy Clerk/Treasurer