

DEPARTMENTAL MEETING OF THE HANCOCK VILLAGE BOARD,  
MONDAY JANUARY 30, 2023 9:00 A.M., HANCOCK VILLAGE HALL,  
85 EAST FRONT STREET, HANCOCK, NEW YORK

The Departmental Meeting was called to order at 9:00 A.M. by Mayor McGrath. Roll call was taken by Deputy Clerk/Treasurer Shannon.

Present: Mayor Carolann McGrath  
Deputy Mayor Shaun Shannon-Absent  
Trustee Dawn Gotthardt  
Trustee Jason Mead- Absent  
Trustee Dorothy Picozzi

Also Present: Demi Shannon, Village Deputy Clerk/Treasurer  
Kristen Barron, Hancock Herald  
William Brown- Delaware Engineering

**A MOTION** was made by Trustee Picozzi seconded by Trustee Gotthardt, voted and carried to approve the November 28, 2022 departmental minutes.

*2023- 013  
Minutes Approval*

**A MOTION** was made by Trustee Picozzi seconded by Deputy Mayor Shannon, voted and carried to approve the Abstract of Vouchers #015 in the amount of \$35,235.76.

*2023- 014  
Abstract of Vouchers*

Departmental reports were reviewed.

Code Enforcement Officer Peter Hathaway stated that there were 2 building permits issued for the month of December. Pete went to court for the Order of Remedy for 14 Old Bridge Street for a shed that was placed in the front yard on a sewer right of way. They agreed to have it moved after having a tree removed. Pete was called to the Chestnut for CO leak that has been resolved.

Waste Water Treatment Plant Chief Operator Bernard Wormuth was excused and his report was read By the Mayor.

Police Daniel Petersen reported the number of tickets and arrests for December and January. He reported that the police assisted with school basketball games, concerts, and parades. He took the Ford SUV in to get the recall fixed. Dan supplied a quotes for both body cameras and tasers.

Fire Chief Blaise Bojo was not present and his report was read by the Mayor.

Department of Public Works Superintendent Matt Loftus reported the crew did normal garbage pickup. They conducted maintenance on Village equipment, and worked on the sweeper. The crew salted and plowed for the few snow storms. He stated that the water testing and reports for 2022 were complete.

**A MOTION** was made by Trustee Gotthardt, seconded by Trustee Picozzi, voted and carried to accept the Departmental reports.

*2023- 015  
Departmental Reports*

Bill Brown spoke about the exit conference for the Sewer Phase II. The Village was 4 points short of receiving the grant. He has a contractor coming to look at the blowers at the Waste Water Treatment Plant to see what has to be done to fix them.

**A MOTION** was made by Trustee Gotthardt, seconded by Trustee Picozzi, voted and carried to authorize the Mayor to sign Change Order #2 to contract VH1-E-21 Electrical with Blanding Electric for extending generator rental of \$11,660.00

*2023- 016  
Sign Change Order #2E*

**A MOTION** was made by Trustee Picozzi, seconded by Trustee Gotthardt, voted and carried to authorize the Mayor to sign Form of Substantial Completion for contract VH1-E-21 with Blanding Electric Inc.

*2023- 017  
Sign Form of Completion*

**A MOTION** was made by Trustee Gotthardt, seconded by Trustee Picozzi, voted and carried to authorize the final payment to Blanding Electric in the amount of \$62,240.45

*2023- 018  
Final Payment to Blanding*

**A MOTION** was made by Trustee Gotthardt, seconded by Trustee Picozzi, voted and carried to authorize the Mayor to sign Change Order #2 to contract VH1-G-21 General with RB Robinson in the amount of \$168,818.75.

*2023- 019  
Sign Change Order #2G*

**A MOTION** was made by Trustee Gotthardt, seconded by Trustee Picozzi, voted and carried to authorize the Mayor to sign Form of Substantial Completion for contract VH1-G-21 with RB Robinson.

*2023- 020  
Sign Form of Completion*

**A MOTION** was made by Trustee Gotthardt, seconded by Trustee Picozzi, voted and carried to authorize payment to RB Robinson for request #9 in the amount of amount of \$213,512.50

*2023- 021  
Payment to RB Robinson*

Friends of the Upper Delaware River sent a letter requesting to participate in the sidewalk program. The Mayor stated that they will be added to the list to be on the program.

James Picozzi's letter was read asking about the status of the Leonard Street Survey. James stated that His property was marked by the company and has been changed. The Board discussed it and will look in to it further.

**A MOTION** was made by Trustee Picozzi, seconded by Trustee Gotthardt, voted and carried to approve the quote from the Computer Emergency Room for \$779.99 for replacing a 24 port POE Managed Switch.

*2023- 022  
Comp. Emergency Room Repair*

**A MOTION** was made by Trustee Picozzi, seconded by Trustee Gotthardt, voted and carried to appoint Kim Scoville, Kelia Dufton, and Regina Skinner to the Grievance Board for February 21, 2023.

*2023- 023  
Grievance Board Apptments.*

**A MOTION** was made by Trustee Picozzi, seconded by Trustee Gotthardt, voted and carried at 9:34 A.M. to enter into executive session to discuss:

*2023- 024*

*Executive Session*

- Matters which, if disclosed, will imperil the public safety
- Matters which may disclose the identity of a law enforcement agent or informer
- Information regarding current or future investigations or prosecutions of a criminal offense which would imperil effective law enforcement if disclosed
- Discussion proposed, pending or current litigation
- Collective negotiations pursuant to the Taylor Law
- **The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation**
- The preparation, grading, or administration of examinations
- The proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by the public body, but only when publicity would substantially affect the value thereof

The meeting was reconvened at 10:25 A.M. with no action taken.

**A MOTION** was made by Trustee Gotthardt seconded by Trustee Picozzi, voted and carried to hire Logan Wood as a part time Police Officer at \$23.00 per hour.

*2023- 025*

*Hire L. Wood PT Police Officer*

**A MOTION** was made by Trustee Picozzi seconded by Trustee Gotthardt, voted and carried to approve the quote presented from Axon for Body Cameras for a total amount of \$17,339.75 made in 5 payments over the next 5 years.

*2023- 026*

*Purchase Body Cameras*

**A MOTION** was made by Trustee Gotthardt seconded by Trustee Picozzi, voted and carried to approve the quote presented from Axon for Tasers for a total amount of \$5,504.07 made in 5 payments over the next 5 years.

*2023- 027*

*Purchase Tasers*

The meeting was adjourned at 10:35 A.M.

Respectfully Submitted by:

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Demi Shannon, Deputy Clerk/Treasurer