

DEPARTMENTAL MEETING OF THE HANCOCK VILLAGE BOARD,  
MONDAY FEBRUARY 28, 2022 9:00 A.M., HANCOCK VILLAGE HALL,  
85 EAST FRONT STREET, HANCOCK, NEW YORK

The Departmental Meeting was called to order at 9:00 A.M. by Mayor McGrath. Roll call was taken by Deputy Clerk/Treasurer Shannon.

Present: Mayor Carolann McGrath  
Deputy Mayor Shaun Shannon  
Trustee Charlene Caramore  
Trustee Dawn Gotthardt  
Trustee Dorothy Picozzi

Also Present: Demi Shannon, Village Deputy Clerk/Treasurer  
William Brown, Delaware Engineering  
Kristen Barron, Hancock Herald

**A MOTION** was made by Trustee Caramore, seconded by Deputy Mayor Shannon, voted and carried to approve the January, 24 2022 departmental minutes.

*2022-20*

*Minutes Approval*

**A MOTION** was made by Trustee Gotthardt, seconded by Deputy Mayor Shannon, voted and carried to approve the Abstract of Vouchers in the amount of \$66,491.61 with the removal of the voucher for Gina O'Boyle for \$1358.86.

*2021-21*

*Abstract of Vouchers*

Departmental reports were reviewed.

Code Enforcement Officer Peter Hathaway reported that he has been working with the owner of 45 Pumphouse Trailer Park about making the trailer park in to a seasonal RV park. The owner will have to go before the zoning board with a site plan before being able to move forward with the project. A demo permit for 160 Pennsylvania Ave has been issued to remove the old Creamery Building. Pete went to the Delaware River Apartments on Bear Mountain Drive for a fire call and for complaints. He spoke with the owner and the owner is currently working on the issues. The Mayor asked Pete about snow being shoveled in to the streets, Pete will look into it.

Waste Water Treatment Plant Chief Operator Bernard Wormuth reported that everything is running normally. They have made a few small repairs. They still are having alarms for blower failures. Bernard reported that M. Dufton completed his courses needed and will be applying for the state license. Bernard is working on the water withdrawal report.

Police Sergeant Dan Petersen was not present and no report was read.

Fire Chief Thomas Rosengrant was not present and no report was read.

Department of Public Works Superintendent Matt Loftus reported that the crew has been plowing for snow storms. They are working on repairing the street sweeper. Matt reported that some roads have bumps and divots from the cold and warm weather but he is watching them and fixing them.

**A MOTION** was made by Trustee Gotthardt, seconded by Trustee Picozzi voted and carried to accept the Departmental reports.

2022-22

*Departmental Reports*

**A MOTION** was made by Trustee Gotthardt, seconded by Trustee Caramore voted and carried to appoint Kim Scoville and Kelia Dufton to the Planning Board.

2022-23

*Appoint K. Scoville & K. Dufton to the Planning Board*

**A MOTION** was made by Deputy Mayor Shannon, seconded by Trustee Picozzi voted and carried to accept the resignation of Kevin Caramore from the Planning Board.

2022-24

*K. Caramore's resignation from Planning Board*

Bill Brown spoke about the Phase 2 grant application for the Waste Water Treatment Plant. He stated we were not granted it this round but they plan on reapplying for the next round. He suggested that we complete a few steps that will help the Village possibly get accepted in the next round. He stated that it is a very competitive program.

**A MOTION** was made by Trustee Gotthardt, seconded by Trustee Caramore voted and carried at 9:25 A.M. to enter into executive session to discuss:

2022-25

*Executive Session*

- Matters which, if disclosed, will imperil the public safety
- Matters which may disclose the identity of a law enforcement agent or informer
- Information regarding current or future investigations or prosecutions of a criminal offense which would imperil effective law enforcement if disclosed
- Discussion proposed, pending or current litigation
- Collective negotiations pursuant to the Taylor Law
- **The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation**
- The preparation, grading, or administration of examinations
- The proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by the public body, but only when publicity would substantially affect the value thereof

The meeting was reconvened at 9:51 A.M. with no action taken.

The meeting was adjourned at 9:51 A.M.

Respectfully Submitted by:

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Demi Shannon, Deputy Clerk/Treasurer