

DEPARTMENTAL MEETING OF THE HANCOCK VILLAGE BOARD,  
MONDAY AUGUST 26, 2019 10:00 A.M., HANCOCK VILLAGE HALL,  
85 EAST FRONT STREET, HANCOCK, NEW YORK

The Departmental Meeting was called to order at 10:00 A.M. by Mayor McGrath. Roll call was taken by Deputy Clerk/Treasurer Travis.

Present: Mayor Carolann McGrath  
Deputy Mayor Shaun Shannon- Excused  
Trustee Charlene Caramore  
Trustee Dawn Gotthardt  
Trustee Dorothy Picozzi

Also Present: Demi Travis, Village Deputy Clerk/Treasurer  
Jill Gorton, Hancock Herald

**A MOTION** was made by Trustee Gotthardt, seconded by Trustee Caramore, voted and carried to approve the July 22, 2019 departmental minutes.

*2019-136*

*Minutes Approval*

**A MOTION** was made by Trustee Picozzi, seconded by Trustee Gotthardt, voted and carried to approve the Abstract of Vouchers in the amount of \$69,857.89

*2019-137*

*Abstract of Vouchers*

Departmental reports were reviewed.

Code Enforcement Officer Peter Hathaway reported that he has received sign permits for Walgreens and Russell Bass' property. Pete completed his report for the Getty Station on West Main Street and sent it to the attorney for review.

Waste Water Treatment Plant Chief Operator Bernard Wormuth reported that the plant is running great but they are preparing for the School to begin again. The north clarifier motor stopped working so they replaced it with the south clarifier and ordered a new one.

Police Sergeant Dan Petersen reported that ticket numbers are about the same. They received two AEDs on a grant without any cost to the Village. He discussed the curfew law and how beneficial it will be for the Village.

Fire Chief Rolland Bojo Jr. was not present and his report was read by the Mayor.

Department of Public Works Superintendent Matt Loftus reported that lightning struck the water tower and the blown fuses were fixed. He discussed looking at a possible contract with a tree service company for possible future emergencies. The trees on the property at the end of Vestal Avenue was discussed and will be further researched. Matt presented three quotes for a spreader. Robert Green Truck was not the lowest quote but they were the only company to have a spreader immediately available and services provided.

**A MOTION** was made by Trustee Picozzi, seconded by Trustee Caramore, voted and carried to accept the quote from Robert Green Truck to purchase a spreader for \$4,595.

*2019-138*

*Purchase a spreader*

**A MOTION** was made by Trustee Gotthardt, seconded by Trustee Picozzi, voted and carried to accept the Departmental reports.

*2019-139  
Departmental Reports*

**A MOTION** was made by Trustee Caramore, seconded by Trustee Gotthardt, voted and carried to advertise the Timber Bid for the Village Property after reviewing the Timber Bid Prospectus.

*2019-140  
Advertise Timber Bid*

Mayor McGrath discussed the Fire Department's Inspection Dinner. An email was read that was received from Blaise Bojo giving detail on the dinner. Mayor McGrath stated that she requested a copy of their By Laws. The Board proposed the Village only pay for the Fire Department Members dinner. This matter was tabled pending more information.

**A MOTION** was made by Trustee Gotthardt, seconded by Trustee Picozzi, voted and carried to accept the quote to conduct an Audit of the Village for \$8000.00 from Insero and Company.

*2019-141  
Audit of the Village*

**A MOTION** was made by Trustee Picozzi, seconded by Trustee Caramore, voted and carried to advertise for the part time position of the Village Assessor.

*2019-142  
Advertise Assessor*

**A MOTION** was made by Trustee Picozzi, seconded by Trustee Caramore, voted and carried to further look in to a full time grant writer that would be shared with the Town of Hancock, Hancock Partners, and the Village of Hancock for about \$30,000 per year.

*2019-143  
Info on Grant Writer*

The meeting was adjourned at 10:59 A.M.

Respectfully Submitted by:

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Demi Travis, Deputy Clerk/Treasurer