

DEPARTMENTAL MEETING OF THE HANCOCK VILLAGE BOARD,
MONDAY APRIL 26, 2021, 2021 9:00 A.M., HANCOCK VILLAGE HALL,
85 EAST FRONT STREET, HANCOCK, NEW YORK

The Departmental Meeting was called to order at 9:00 A.M. by Mayor McGrath. Roll call was taken by Deputy Clerk/Treasurer Shannon.

Present: Mayor Carolann McGrath
Deputy Mayor Shaun Shannon
Trustee Charlene Caramore
Trustee Dawn Gotthardt
Trustee Dorothy Picozzi

Also Present: Demi Shannon, Village Deputy Clerk/Treasurer
William Brown, Delaware Engineering
Robert McKertich, Attorney for the Village

A MOTION was made by Trustee Gotthardt, seconded by Trustee Caramore, voted and carried to approve the March 22, 2021 departmental minutes.

*2021-58
Minutes Approval*

A MOTION was made by Deputy Mayor Shannon, seconded by Trustee Picozzi, voted and carried to approve the Abstract of Vouchers in the amount of \$30,473.95

*2021-59
Abstract of Vouchers*

Departmental reports were reviewed.

Code Enforcement Officer Peter Hathaway reported that he has been following up with 77 Leonard Street about the garbage. He stated that he has not seen a rat at that property. Pete issued three building permits. He received complaints about the clothing drop box but fixed them.

Waste Water Treatment Plant Chief Operator Bernard Wormuth was not present and his report was read by the Mayor.

Police Sergeant Dan Petersen reported that ticket numbers were down a little bit. The department has been working on the Chinese Restaurant case. He reported that they did a lock down drill with the school.

Fire Chief Thomas Rosengrant was not present and no report was presented.

Department of Public Works Superintendent Matt Loftus reported that they are keeping up with the normal maintenance of the Village. He stated they will be starting to mow lawns this week. They finished the truck box on T-6. The trailer tongue fell off but he ordered parts and they are fixing it. The new employee started on the 12th of April.

A MOTION was made by Trustee Gotthardt, seconded by Trustee Picozzi, voted and carried to accept the Departmental reports.

*2021-60
Departmental Reports*

Bill Brown spoke about how the Waste Water Treatment Plant project is coming along. They have started the work on it and that will continue throughout the summer. He recommended bids for the Water System Improvement Project. Bill recommended Blanding Electric for the Electrical bid of all the electric work needed to be done. He recommended RB Robinson Contracting Inc. for the general work needed for this project.

A MOTION was made by Deputy Mayor Shannon, seconded by Trustee Caramore voted and carried to accept and award the work of Water System Improvements Project, Contract VH1-E-21 Electrical to Blanding Electric for the base bid price of \$112,000.00. *2021-61
Electrical Bid (water)*

A MOTION was made by Trustee Picozzi, seconded by Trustee Gotthardt voted and carried to accept and award the work of Water System Improvements Project, Contract VH1-G- 21 General to RB Robinson Contracting Inc. for the base bid price of \$2,839,625.00. *2021-62
General Bid (water)*

The Municipal Parking lot was discussed. The Parking Lot Committee suggested that during a snow event there will be no parking on one side of the lot from 6 am – 8 am and from 8 am – 10 am for the other side of the parking lot.

A MOTION was made by Deputy Mayor Shannon, seconded by Trustee Caramore, voted and carried to try for the 2021-2022 Winter Season the alternate sides parking for the Municipal Parking Lot. *2021-63
Municipal Parking Lot*

A MOTION was made by Deputy Mayor Shannon, seconded by Trustee Picozzi, voted and carried at 9:43 A.M. to enter into executive session to discuss: *2021-64
Executive Session*

- Matters which, if disclosed, will imperil the public safety
- Matters which may disclose the identity of a law enforcement agent or informer
- Information regarding current or future investigations or prosecutions of a criminal offense which would imperil effective law enforcement if disclosed
- Discussion proposed, pending or current litigation
- Collective negotiations pursuant to the Taylor Law
- **The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation**
- The preparation, grading, or administration of examinations
- The proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by the public body, but only when publicity would substantially affect the value thereof

The meeting was reconvened at 11:03 A.M. with no action taken.

James Serio was present to discuss the parking lot suggestion. The Board explained

to him that they took his suggestion and will try it over the 21-22 Winter Season.

A MOTION was made by Deputy Mayor Shannon, seconded by Trustee Picozzi, voted and carried at 11:11 A.M. to enter into executive session to discuss:

2021-65

Executive Session

- Matters which, if disclosed, will imperil the public safety
- Matters which may disclose the identity of a law enforcement agent or informer
- Information regarding current or future investigations or prosecutions of a criminal offense which would imperil effective law enforcement if disclosed
- Discussion proposed, pending or current litigation
- Collective negotiations pursuant to the Taylor Law
- **The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation**
- The preparation, grading, or administration of examinations
- The proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by the public body, but only when publicity would substantially affect the value thereof

The meeting was reconvened at 11:21 A.M. with no action taken.

A MOTION was made by Trustee Gotthardt, seconded by Trustee Caramore voted and carried to accept the application for Christopher Reynolds to join the Hancock Fire Department as a volunteer firefighter.

2021-66

C. Reynolds Fire Dept.

A MOTION was made by Deputy Mayor Shannon, seconded by Trustee Picozzi voted and carried to accept and sign the Right of Way/Easement for the Wormuth Property.

2021-67

Wormuth Right of Way

A MOTION was made by Deputy Mayor Shannon, seconded by Trustee Caramore voted and carried to purchase the Mueller Systems Annual Software Support and update the software for \$1,225.00

2021-68

EJP Software

A MOTION was made by Trustee Gotthardt, seconded by Trustee Picozzi voted and carried to accept and sign the Inserio Draft Report for the 2019-2020 Audit.

2021-69

19-20 Audit Draft

A MOTION was made by Deputy Mayor Shannon, seconded by Trustee Gotthardt voted and carried to give Michael Dufton a \$0.50 per hour raise for the Class B Certification.

2021-70

M. Dufton Raise

The meeting was adjourned at 11:28 A.M.
Respectfully Submitted by:

Demi Shannon, Deputy Clerk/Treasurer