

DEPARTMENTAL MEETING OF THE HANCOCK VILLAGE BOARD,
MONDAY APRIL 23, 2018 10:00 A.M., HANCOCK VILLAGE HALL,
85 EAST FRONT STREET, HANCOCK, NEW YORK

The Departmental Meeting was called to order at 10:00 A.M. by Mayor Eugene D Morgan. Roll call was taken by Clerk/Treasurer Falsetta.

Present: Mayor Eugene D. Morgan
Deputy Mayor Dawn Gotthardt
Trustee Charlene Caramore
Trustee Dorothy Picozzi
Trustee Shaun Shannon

Also Present: Phyllis Falsetta, Village Clerk/Treasurer
See attached attendance list

A MOTION was made by Trustee Caramore, seconded by Deputy Mayor Gotthardt, voted and carried to approve the March 26, 2018 departmental minutes with a typographical correction.

2018-046

Minutes Approval

A MOTION was made by Deputy Mayor Gotthardt, seconded by Trustee Shannon, voted and carried to approve the Abstract of Vouchers in the amount of \$28,540.79.

2018-047

Abstract of Vouchers

Departmental reports were reviewed.

Code Enforcement Officer Peter was excused. A written monthly report was submitted.

WWTP Operator Bernard reported that everything is running fine at the sewer plant and had nothing new to report.

DPW Superintendent Vaughn Karcher plans on making repairs on West Front Street next to the Shakelton's NAPA store as soon as the weather breaks. Mr. Karcher informed the Board that he plans on using this year's CHIPS money to perform the necessary repairs on Peas Eddy Road. As he was unable to make the repairs last year, he will use last year's money toward the project as well. Mr. Karcher asked that a reminder be put in the Hancock Herald reminding residents that the Village will provide a truck for larger loads of yard debris on Mondays thru Thursdays.

Mr. Karcher submitted a quote for a crack sealing machine in the amount of \$3,100. Mr. Karcher is confident that this equipment will eliminate water breaks due to vibrations during road repairs. Fifteen resin parking barricades have been ordered for the municipal lot. Once the charging station is installed, more, if necessary, can be ordered. Mr. Karcher will install no parking signs in the municipal lot at the 124 East Front Street residence. Mayor Morgan reminded Mr. Karcher that the Board would like yard maintenance to be performed and notices sent out earlier this year.

Police Chief Brian diLorenzo was excused. Officer Petersen was present to report on behalf of the Police Department. There are two possible candidates that are currently doing ride alongs. The department is still in the process of installing automatic vehicle

locators which are being paid for by a grant that Delaware County received.

Blaise Bojo was present to represent the Hancock Fire Department as Chief Rolland Bojo, Jr. was excused. The fire department has been performing additional training since the weather has cleared. Mayor Morgan questioned the high number of assists listed on the fire department's annual report. Mr. Bojo clarified that the number of ambulance assists listed on the annual report were only for ECHO and DELTA calls.

A list of Hancock Fire Department Officers nominated at the April 2018 Annual Meeting was submitted to the Board for approval which was tabled.

A MOTION was made by Deputy Mayor Gotthardt, seconded by Trustee Shannon, voted and carried to accept the Departmental Reports.

2018-048

Departmental Reports

The Monthly Village Meeting of the Board of Trustees will be held on the 2nd Monday of each month at 7:00 P.M. The Monthly Departmental Meeting will be held on the 4th Monday of each month at 10:00 A.M.

2018-049

Monthly Meetings

A MOTION was offered by Trustee Picozzi, seconded by Trustee Caramore, voted and carried to resolve the following:

2018-050

Designating Depositories

RESOLUTION 2018-6
Designating Depositories

WHEREAS the Board of Trustees has determined that the Village Law 4-412(3) (2) requires the designation of banks or trust companies for the deposit of all village monies.

NOW THEREFORE BE IT RESOLVED:

Section 1. That the Board of Trustees designates the following institutions as depositories of all monies received by the Village Clerk/Treasurer and Receiver of Taxes. Names of institutions: NBT Bank.

Section 2. That this resolution shall be effective immediately.

UPON ROLL CALL VOTE:

Mayor Eugene D. Morgan	yes
Deputy Mayor Dawn Gotthardt	yes
Trustee Charlene Caramore	yes
Trustee Dorothy Picozzi	yes
Trustee Shaun Shannon	yes

VOTE: Resolution carried by a vote of 5 to 0

RESOLUTION 2018-7
Mileage Allowance

2018-051

Mileage Allowance

WHEREAS The Board of Trustees has determined to pay a fixed rate for mileage reimbursement to Village officers and employees who use their personal automobiles while performing their official Village duties;

NOW THEREFORE BE IT RESOLVED:

Section 1. That the Board of Trustees will approve reimbursement to such officers

and employees at the rate of .545 per mile.

Section 2. That this resolution is effective immediately.

UPON ROLL CALL VOTE:

Mayor Eugene D. Morgan	yes
Deputy Mayor Dawn Gotthardt	yes
Trustee Charlene Caramore	yes
Trustee Dorothy Picozzi	yes
Trustee Shaun Shannon	yes

VOTE: Resolution carried by a vote of 5 to 0

**RESOLUTION 2018-8
Advance Approval of Claims**

2018-052

Advance Approval of Claims

WHEREAS the Board of Trustees has determined to authorize payment in advance of audit claims for public utility, postage, freight and express charges; and

WHEREAS all such claims must be presented at the next regular meeting for audit; and

WHEREAS the claimant and the officer incurring or approving the claim are jointly and severally liable for any amount the board of trustees disallows.

NOW THEREFORE BE IT RESOLVED:

Section 1. That the Board of Trustees authorizes payment in advance of audit of claims for public utility services, postage, freight and express charges. All such claims must be presented at the next regular meeting for audit and the claimant and the officer incurring or approving the claims are jointly and severally liable for any amount the board of trustees disallows.

Section 2. That this resolution is effective immediately.

UPON ROLL CALL VOTE:

Mayor Eugene D. Morgan	yes
Deputy Mayor Dawn Gotthardt	yes
Trustee Charlene Caramore	yes
Trustee Dorothy Picozzi	yes
Trustee Shaun Shannon	yes

VOTE: Resolution carried by a vote of 5 to 0

Mayor Morgan made the following appointments:

- Deputy Clerk/Treasurer – Demi Travis
- Code Enforcement Officer – Peter Hathaway
- Attorney for the Village (Contract) – Coughlin & Gerhart
- Planning Board – Brenda Rood
- Zoning Board of Appeals – Patricia Morgan-Rosas

Mayor Morgan appointed the following committees in 2018:

- | | |
|--------------------------------|------------------------------------|
| - Police | Trustee Picozzi |
| - DPW | Trustee Shannon |
| - Water & Sewer | Trustee Shannon |
| - Fire Department/Rescue Squad | Deputy Mayor Gotthardt |
| - Planning | Deputy Mayor Gotthardt |
| - Youth & Recreation | Mayor Morgan |
| - Village Clerk's Office | Mayor Morgan |
| - Health Insurance | Trustee Caramore & Trustee Picozzi |
| - Personnel Policy | Trustee Caramore & Trustee Picozzi |
| - Health & Safety | Trustee Caramore |

A MOTION was made by Trustee Shannon, seconded by Trustee Caramore, voted and carried to resolve the following:

2018-053

*Foreclosure Agreement with
County*

**RESOLUTION 2018-9
JOINT SALE OF TAX-ACQUIRED PROPERTIES
BY
VILLAGE OF HANCOCK AND DELAWARE COUNTY**

WHEREAS, the County of Delaware has proceeded to foreclose on the following properties in the Village of Hancock; and

WHEREAS, it is in the best interest of the Village and the County of Delaware to work together to protect the Village tax lien;

NOW, THEREFORE, BE IT RESOLVED that the County of Delaware sell the interest of both municipalities, the proceeds from said sale shall be divided in proportion to the taxes owed each entity for the years 2016-2017 and 2017-2018. Each parcel to be treated individually.

UPON ROLL CALL VOTE:

Mayor Eugene D. Morgan	yes
Deputy Mayor Dawn Gotthardt	yes
Trustee Charlene Caramore	yes
Trustee Dorothy Picozzi	yes
Trustee Shaun Shannon	yes

VOTE: Resolution carried by a vote of 5 to 0

A terms and conditions agreement was received from Mueller Meters, which is currently being reviewed by Attorney Robert McKertich and Engineer William Brown, therefore, the matter was tabled until the next meeting.

A MOTION was made by Trustee Caramore, seconded by Trustee Picozzi, voted and carried at 10:59 A.M. to enter into executive session to discuss:

2018-054

Executive Session

- Matters which, if disclosed, will imperil the public safety
- Matters which may disclose the identity of a law enforcement agent or informer

- Information regarding current or future investigations or prosecutions of a criminal offense which would imperil effective law enforcement if disclosed
- Discussion proposed, pending or current litigation
- Collective negotiations pursuant to the Taylor Law
- The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation
- The preparation, grading, or administration of examinations
- The proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by the public body, but only when publicity would substantially affect the value thereof

The meeting was reconvened at 11:58 A.M with no action taken.

The meeting was adjourned at 11:58 A.M.

Respectfully Submitted by:

Phyllis Falsetta, Clerk/Treasurer