

DEPARTMENTAL MEETING OF THE HANCOCK VILLAGE BOARD,
MONDAY APRIL 22, 2019 10:00 A.M., HANCOCK VILLAGE HALL,
85 EAST FRONT STREET, HANCOCK, NEW YORK

The Departmental Meeting was called to order at 10:00 A.M. by Mayor McGrath. Roll call was taken by Clerk/Treasurer Falsetta.

Present: Mayor Carolann McGrath
Deputy Mayor Shaun Shannon
Trustee Charlene Caramore
Trustee Dawn Gotthardt
Trustee Dorothy Picozzi

Also Present: Phyllis Falsetta, Village Clerk/Treasurer
See attached attendance list

A MOTION was made by Deputy Mayor Gotthardt, seconded by Trustee Caramore, voted and carried to approve the March 25, 2019 departmental minutes.

2019-071

Minutes Approval

A MOTION was made by Trustee Shannon, seconded by Trustee Picozzi, voted and carried to approve the Abstract of Vouchers in the amount of \$29,709.71 plus \$24.33 payable to Matt Loftus for reimbursement of sweeper parts.

2019-072

Abstract of Vouchers

Departmental reports were reviewed.

Code Enforcement Officer Peter Hathaway reported that he has sent a Notice of Remedy to the owner of 299 Wheeler Street regarding the retaining wall that collapsed. Mr. Hathaway also spoke with Shelly Johnson of Delaware Planning about the timeframe in which the illegal deck must be brought into compliance at 171 West Main Street.

Waste Water Treatment Plant Chief Operator Bernard Wormuth reported that the plant is running smoothly and they are performing the annual spring cleaning.

Police Sergeant Dan Peterson reported that the number of tickets issued has increased, which is normal for this time of year. Sergeant Petersen requested permission to go for training in preparation of the Sergeant Test that he is scheduled to take in June.

A MOTION was made by Trustee Picozzi, seconded by Trustee Caramore, voted and carried to approve Sergeant training course for Sergeant Petersen at a cost of \$225.

2019-073

D Petersen Training

Blaise Bojo was present on behalf of the fire department. Mr. Bojo provided the annual report in place of the March report. Numerous training sessions have been scheduled and/or completed. He also informed the Board that the parking lines in the fire station truck bay need to be repainted. A volunteer has offered to paint the lines and Mr. Bojo requested that the Village supply the paint needed. The damage to the bay door at the firehouse was discussed. The cost to repair the door will be \$3,400 and it was requested that the Village have the bay doors upgraded so that there will be no future incidents. Mr. Bojo reported that the damage to the pumper truck

due to the wiring fire was extensive and they have been notified that the incident will be covered by the Village insurance.

A MOTION was made by Trustee Gotthardt, seconded by Deputy Mayor Shannon, voted and carried to approve repairs to the bay doors at the firehouse at a cost of \$3,400.

2019-074
HFD Bay Door Repair

A MOTION was made by Deputy Mayor Shannon, seconded by Trustee Picozzi, voted and carried to approve upgrades to the sensors on the bay doors at the firehouse at a cost \$3,400.

2019-075
HFD Bay Door Sensor Upgrade

A MOTION was made by Trustee Picozzi, seconded by Deputy Mayor Shannon, voted and carried to accept the Departmental Reports.

2019-076
Departmental Reports

Mandatory sexual harassment training was discussed. Mayor McGrath has contacted NYMIR, the Village insurance carrier and found that they offer a state approved online sexual harassment course. Mayor McGrath will provide details at the May regular meeting.

Several water/sewer customers have contacted the Clerk's Office to question the status of their payments that have not cleared the bank. In each instance, the customer was able to provide proof that their payment had been mailed prior to the due date. Clerk Falsetta requested that the Board consider waiving the late fees on account numbers: 0421 (A Perillo), 0025, 0039 (Hancock Telephone) and 0356 (45 Pumphouse Road).

A MOTION was made by Deputy Mayor Shannon, seconded by Trustee Caramore, voted and carried to approve the waiving of water/sewer penalties on account numbers:0421, 0025, 0039, and 0356.

2019-077
W/S Late Fee Waived

A letter of resignation as Chairman of the Zoning Board of Appeals was received by James Picozzi. Mr. Picozzi would like to remain on the ZBA as a member only.

A MOTION was made by Trustee Gotthardt, seconded by Deputy Mayor Shannon, voted and carried to accept James Picozzi's resignation as Chairman of the ZBA.

2019-078
J Picozzi Resignation as ZBA Chairman

A MOTION was made by Trustee Gotthardt, seconded by Trustee Caramore, voted and carried to sign the energy audit contract with Computel Corporation at no cost to the Village.

A MOTION was made by Trustee Gotthardt, seconded by Trustee Picozzi, voted and carried to appoint Robert Collarini to the Planning Board to fill the vacancy created by Lisa Johnston's resignation.

2019-079
R Collarini Appointed to Planning Board

Russ Herd of Hudson Energy was present to provide information on the current energy contract that is about to expire in the next few months. The proposal was tabled.

A MOTION was made by Trustee Caramore, seconded by Trustee Gotthardt, voted and carried to approve Deputy Clerk/Treasurer Travis' attendance at the NYS Retirement Seminar. *2019-080*
D Travis to Retirement
Seminar

The May Departmental Meeting was cancelled due to the holiday.

A MOTION was made by Trustee Gotthardt, seconded by Deputy Mayor Shannon, voted and carried at 10:48 A.M. to enter into executive session to discuss: *2019-081*
Executive Session

- Matters which, if disclosed, will imperil the public safety
- Matters which may disclose the identity of a law enforcement agent or informer
- Information regarding current or future investigations or prosecutions of a criminal offense which would imperil effective law enforcement if disclosed
- Discussion proposed, pending or current litigation
- Collective negotiations pursuant to the Taylor Law
- **The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation**
- The preparation, grading, or administration of examinations
- The proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by the public body, but only when publicity would substantially affect the value thereof

The meeting was reconvened at 11:50 A.M with no action taken.

The meeting was adjourned at 11:50 A.M.

Respectfully Submitted by:

Phyllis Falsetta, Clerk/Treasurer